**Motion to Adopt the Budget of the Arts Computer Lab Fund Committee (ACLFC)**

**Whereas,** the McGill Library ended their laptop lending program in Summer2013;

**Whereas**, the Ferrier Lab has the administrative capacity to administer a laptop lending program, to be funded by the Arts Computer Lab Fund, an optoutable fee of $9.80 per semester for full time Arts students, pro-rated for part-time and B.A.&Sc. students;

**Whereas**, the AUS President and Computer Lab Supervisor have done research on laptop lending programs on campus and have developed a budget to begin the program;

**Whereas**, in 2010-2011, the Arts Undergraduate Improvement Fund Committee (AUIFC) approved $57,466.28 to be paid out over four years for new chairs for the Faculty of Arts Computer Labs;

**Whereas**, the Arts Computer Lab Fund bylaws were ratified in November 2013 following the creation of the fund in 2009-2010, resulting in the build-up of funds in the ARCL fund;

**Whereas**, it is more appropriate to have the final payment for computer lab furniture come from the ARCL fund instead of the AUIF;

**Whereas**, the Arts Computer Lab Fund Committee (ACLFC) convened on February 12, 2014, and unanimously approved the budgets for laptop lending and computer lab furniture (see attached budgets).

**Be it resolved**, that AUS Legislative Council ratify the decision of the Arts Computer Lab Fund Committee of $120,000 for the Laptop Lending Program and $14,366.57 for Computer Lab Furniture.

**Moved by:**

**Justin Fletcher, AUS President**

**Kareem Ibrahim, AUS VP External**

**LAPTOP LENDING**

Preamble: This summer (2013), the McGill Library ended their laptop lending program (<https://www.mcgill.ca/library/node/7297>). Given this urgent student need for computers, in case their computer breaks or is stolen, and the availability of funds in the Arts Computer Lab Fund (ARCL), the following budget, if approved, would allow for the launch of a laptop lending program to be administered through the Ferrier Computer lab. The AUS President and Computer Lab Supervisor have done research on current (Sandiford Lab, Bronfman; Education Lab) and former (McGill Library) laptop lending programs at McGill to consolidate a list of best practices to be implemented within the Ferrier Lab.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Quantity** | **Price** | **Total** | **Description** |
| **MAC Laptops** | 20 | $1914.73 | $38294.60 | MacBook Pro with Retina (256GB of hard drive, 8GB of RAM), $1914.73. Each unit contains:   * Two chargers (one for user, one for charging station) * Two adapters (one VGA, one DVI) * AppleCare warranty (3 years) |
| **LENOVO Laptops** | 20 | $2280.81 | $45616.20 | Lenovo ThinkPad T440s (180GB of hard drive, 8GB of RAM), $2280.81. Each unit contains:   * Two chargers (one for user, one for charging station) * 3 year on-site repair warranty |
| **WebCheckOut – Setup** | 5 hours | $60/h | $300 | Estimate given from Education computer lab setup (4 hours @ $60/hr). Estimate 5 hours to be conservative. |
| **WebCheckOut – Licensing Fee** | N/A |  | $2000 | Per year, estimated cost. Waiting on actual cost from IT. Web-based software to manage the rental of equipment. |
| **STOP Plates** | 40 | $15 | $600 | Protect against theft and allow for tracking in case lost. Received reduced rate from Security ($15, not $20/plate) |
| **Laptop Bags** | 40 | See “Descrip” | $1126.14 | **MAC Cases: Case Logic, 20 @ 17.98/ea.**  <http://www.amazon.com/Caselogic-PAS-213-13-Inch-Macbook-Neoprene/dp/B002W5V8SE/ref=sr_1_2?ie=UTF8&qid=1392081558&sr=8-2&keywords=case+logic+13%22+macbook>  **PC Cases: Case Logic, 20 @ 22.99/ea.**  <http://www.amazon.com/gp/product/B00AM9WMKU/ref=ox_sc_act_title_1?ie=UTF8&psc=1&smid=ATVPDKIKX0DER>  **Shipping: $116.25; International deposit: $190.49** |
| **Laptop Protective Cases (MAC)** | 20 | $30.98 | $619.60 | Speck, $30.98 each through Atlantia supplier  <http://www.speckproducts.com/macbook-cases/macbook-pro-with-retina-display.html> |
| **Charging and Storage Stations/Units** | 2 | $1500 | $3000 | Estimate. Possibility of obtaining units from the Library or Faculty of Education, which would reduce costs |
| **Amortization & Replacement Costs** |  |  | $27970 | Money to be set aside for replacement of laptops- 1/3 of laptop costs, to be refreshed every 3 years. |
| **Miscellaneous** |  |  | $473.46 |  |
| **TOTAL** |  |  | **$120,000** |  |

**Appendices:**

* Quote from MCS for Macbooks
* Quote from Info-Access for Lenovo Laptops
* Email exchange with Alexandra Gregorian (McGill Security) regarding STOP Plates
* Laptop Cases Quote (Amazon)
* Quote from Speck for Mac protective cases

**COMPUTER LAB FURNITURE**

Preamble:

In the 2010-2011 year, the Arts Undergraduate Improvement Fund Committee (AUIFC) approved the allocation of $57,466.28 for the purchase of 120 chairs for the Faculty of Arts Computer Labs (Ferrier Lab and Arts Lounge Lab), to be paid in four equal installments ($14,366.57) out of the AUIF: 2010-11, 2011-12, 2012-13, and finally, 2013-14. During the 2013-2014 year, it was discovered that by-laws did not exist for the distribution of the Arts Computer Lab Fund, meaning that funds have been accumulating since the break-up of the AUIF into AUIF and ARCL funds in Winter 2010. To allow for additional projects to be funded by the AUIFC this year, such as faculty-initiated proposals and major improvements to the McLennan Library, and to use the existing ARCL funding to improve the labs, I would like to request that the fourth payout ($14,366.57) for 2013-14 come out of the Arts Computer Lab Fund instead of the Arts Undergraduate Improvement Fund.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Quantity** | **Price** | **Total** | **Description** |
| **Chairs for Computer Labs** | 1/4 (30 chairs) | $57,466.28 | $14,366.57 | Fourth payout from original AUIF proposal (2010-2011) |
| **TOTAL** |  |  | **$14,366.57** |  |

**Appendix:**

* AUIF proposal for computer lab furniture for 2010-2011 (approved by AUIFC)