

## **Notice: Resignation of VP Finance** **September 1st, 2014**

We, the AUS Executive, would like to inform our members about the resignation of the VP Finance, for personal and familial matters, effective September 4th. The resignation will be made official the afternoon of September 3rd, 2014, and the replacement process will be conducted at that same evening's session of Legislative Council.

Replacement measures are conducted per the AUS Constitution and Electoral by-laws. As following the AUS Constitution, Article 12.13,

“In the event that one of the Vice-Presidents positions is or becomes vacant, the Council or General Assembly shall elect a replacement, in accordance with the Electoral by-laws, from amongst its members or choose a member of an official committee (as stipulated in article 10.1) until a by-election, if deemed necessary, is held.”

Shortly after the resignation was made to the executive committee, a memo was sent out on August 22<sup>nd</sup> to eligible members of the society informing them of their candidacy for the appointment. Interested candidates were informed to prepare a letter of intent and presentation for AUS Council on September 3<sup>rd</sup>. Thus, AUS Council will appoint an individual at our Council session on September 3, 2013, at 6:00 PM in Leacock 232. Council is open to the public, and we encourage you to attend.

If you have any questions, feel free to contact the AUS President at [president \[at\] ausmcgill \[dot\] com](mailto:president[at]ausmcgill[dot]com).

The description of the role as per the AUS constitution is as follows:

### *12.10. The Vice-President Finance shall:*

- a) Advise the AUS Council on all financial matters of the AUS;*
- b) Prepare the AUS's Budget in accordance with the financial regulations of the AUS;*
- c) Ensure that all AUS student fees are spent in a manner consistent with their intended purpose;*
- d) Keep proper accounts and records in accordance with the AUS' By-laws;*
- e) Prepare and present to members of Council a bi-annual revenue and expense report;*
- f) Ensure the AUS' preparation for and receipt of audited financial statements;*
- g) Act as a resource for all AUS groups seeking to finance their events and initiatives.*
- h) Preside over:*
  - i) the Financial Management Committee (FMC)*
  - ii) the Arts Undergraduate Improvement Fund Committee.*

Ava Liu  
President

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