**Report of the VP Internal**

**AUS Council Sept. 23rd, 2015**

**General**:

* Thanks to everyone who came to Departmental Orientation! Let me know if you still have any questions or any suggestions for future improvements; I would love to get your feedback!
* If you aren’t already part of it, make sure to join the AUS Council 2015-2016 Facebook group for all updates and news regarding Council!

**Departmental Guidebook:**

* Please fill out and email me the Departmental Package AND departmental budgets as soon as possible if your department hasn’t done so already.

**Room Bookings (Leacock and Arts Bldg):**

* The online system is now fixed!
* A list of the bookable rooms with all of their features is now also on the website.
* Start booking your rooms for events you will be holding throughout the year (especially wine+cheeses); bookings fill up fast while liquor permits take a long time to process (7 weeks!)

**Lounge and Office:**

* The lounge booking system is back up-and-running.
* The table-booking system is also up on the AUS website; if you have any questions concerning tabling email Grant at [assistant.aus@mail.mcgill.ca](mailto:assistant.aus@mail.mcgill.ca). Tables are booked for the duration of the day 9:00am-5:00pm so you can decide whichever times suit your schedules best.

**Offices in 3434 McTavish:**

* A couple of the departments have contacted me as they were unable to access their offices. I have requested new copies of keys to the offices that should be ready in a few weeks (hopefully sooner).
* Unfortunately, we won’t be able to redistribute offices, nor give single-occupancy spaces to departments that currently share an office. If your department needs a more private space for meetings, I would suggest booking a room (perhaps in the Arts Lounge) on a bi-weekly basis.

**Presidents’ Roundtable:**

* Jacob and I will be chairing a Presidents’ Roundtable sometime in mid-October, another in January, as well as one in May with incoming and outgoing presidents in order to better ensure departmental continuity.

**FEARC**:

* As previously mentioned, I have extended the application deadline by about a week. I have received a fair number of submissions thus far and am hoping to hold interviews within the next two weeks.
* This year, I am hoping to restructure the positions and roles of the committee so that the FEARC will be less centered around planning drinking events and will provide a wider variety of services to first year students.
* There are currently 9 positions in FEARC; and have heard from past members that this is ineffective for clearly establishing the roles and responsibilities of each member.
* I am hoping to cut it down to 6 positions, similar the AUS executive committee: President, Academic, Communications, Events, External, and Finance allowing first-year students to shadow the AUS execs and efficiently learn what goes into providing student-services in a more global sense.
* The duties of VP CEGEP Representative and VP International Student Representative will be taken over by the VP Communications and the VP External who will work to generate new outreach initiatives beyond the immediate residence community; potentially creating working relationships with groups such as Off Campus Fellows and FYC.
* Each position would have more clear-cut roles and duties within AUS.
* Each member would be required to sit on one of the committees chaired by the AUS. (Ie: FEARC VP Finance would be required to sit on FMC, which is chaired by AUS VP Finance)
* This preliminary structure would be a great way of allowing first-year students greater insight into student politics earlier on, and potentially help with continuity within the AUS and its committees.
* I would also like to make it a requirement for each of the committee members to submit an exit report by the end of their term, seeing as the incoming members are only chosen in the Fall semester and do not get the opportunity to go through a transition/training period.
* Exit reports would allow for better continuity and future improvement of FEARC, as well as working towards the goal of better institutional memory within the AUS.

**AUSec:**

* AUSec will be holding their first meeting on September 28th in the Arts Lounge to discuss new sustainability initiatives within the Arts community.

Respectfully Submitted,

Maria Vedeshkina

VP Internal