**Arts Undergraduate Society of McGill University**

**Legislative Council**

**October 5th, 2016, 6 PM**

**AGENDA**

1. Call to order at 6:10PM
   1. Territorial Acknowledgment: AUS would like to acknowledge that McGill University is situated on the traditional territory of the Kanien’kehá:ka, a place which has long served as a site of meeting and exchange amongst nations. AUS recognizes and respects the Kanien’kehá:ka as the traditional custodians of the lands and water on which we meet today.
2. Roll Call
   1. Absent: ASSA, MESS
   2. Came late:
   3. Left early: Arts Senator Cleveland
3. Approval of Minutes from September 21st 2016 Council
   1. No amendments
   2. All those in favour? All. None against
   3. Minutes are approved
4. Approval of Agenda
   1. VP Academic: Motion to move motion to approve council rules of conduct to the last item of new business. Seconded. Amendment added.
   2. All those in favour? All. None against
   3. Agenda is approved
5. Announcements
   1. Senator Will: For those who don’t know, you’re invited to the Student Academic Summit. Will be faculty-based with a little departmental-based stuff on academic rights, mental health, assessment policies, teaching-learning policies, sexual violence policy, etc. Senate office already posted even in AUS group. Have to register Friday by 5pm.
   2. VP Internal: As we saw during roll call, have new rep from FEARC. Welcome Rosalie to council.
   3. Arts Rep Igor: I’m conducting info consultations regarding name changes for rooms in Arts lounge, the Jack Daniels and Champagne rooms. Posted on FB group or feel free to let me know feedback on proposal.
6. Guest Speaker: Jim Engle-Warnick
   1. Thanks for inviting us. Here to talk about how you interact with the Faculty of Arts, that’s my goal here tonight.
   2. Start by talking about how the Dean’s office itself works and how it’s organized. Have a new Dean, getting new procedures, first semester with her. Her name is Antonia, and she’s from Poli Sci. Three associate Deans that work underneath her: myself, Gillian, Lucy. Gillian is in French language lit department. Lucy is associate Dean of Undergrad Student affairs, and she runs OASIS place with bank teller windows, helps with academic discipline. My office is called associate Dean of Research and Grad Students. Looks after all research grants, research income that’s monitored and somewhat controlled by my office, grad student funding, and similar issues go through us.
   3. The faculty itself is amazing, look at everyone in here. I’m used to faculty council meetings, reps can tell you it’s not as well attended. Your reps participate there extremely well.
   4. Lots of departments and schools in faculty of different size. I’m an economist, and Gillian is in school of social work. We have three professional schools in faculty of Arts, so have to call ourselves units instead of departments. IE is anyone here from religious studies? Welcome to faculty of Arts, those schools are very interesting. They have to be credited professionally, adds diversity and richness to faculty.
   5. Faculty is arranged administratively, constantly being improved and monitored in the Dean’s office by all four of us.
   6. Way you interact with me, or program I handle, is the fund for research undergrad employment. We’re in middle of working with AUS in changing how that works. Reps have been proactive with this, program been around a while: you pay a small fee and Dean matches it, goes in fund under your control and results in employment. Very big programs, very big classes, but have some good long-term relationships that we build from them. Meeting next week to work on this fund, better transparency with this fund, and working on increasing student employment we get from it.
   7. Dean’s office appreciates your participation. We see it at every council faculty meeting, what you do matters. You have some power. We enjoy our relationship with you.
7. New Business
   1. Motion to Approve Timeline for Departmental By-Elections
      1. AUS President: Got a request from AGELF in particular about posting by-elections to fill executive seats, thought to apply it to all departments. Will do listserv callouts this evening. But constitution says if we’re running by-elections, it needs to be approved by council.
      2. No points of discussion.
      3. Voting: All those in favour? All. Motion is approved
   2. Motion to Instate the Liberal Arts Program Student Association
      1. AUS President: We were approached by reps from liberal arts program a few weeks ago about starting their association, there’s precedent for this. Our constitution says that despite size, every unit is entitled to have a representative body. Worked hard to craft a constitution for them, been approved. Suggest you read through it?
      2. To clarify, we made this constitution with exec from the faculty, didn’t just do it as an executive.
      3. No points of discussion.
      4. Voting: All those in favour? All. Motion is approved
   3. Motion to Hold a Fall Referendum Period
      1. AUS President: We have to have a referendum vote approved a certain amount of times before referendum can be held, this is time that makes sense for fall referendum. What will happen is that we approve timeline, and then next council is when any motions to be put on referendum comes up, and then subsequent timeline decided.
      2. Discussion:
         1. VP Academic: Motion to amend last day to submit Qs to be Wednesday Nov. 2nd. AUS President: Table this until I consult with constitution, to make sure it makes sense with timeline?
         2. Arts Rep Igor: We can amend the agenda after it’s been adopted by 2/3 vote.
      3. Amendment added. No more points of discussion.
      4. Voting: All those in favour? All. Motion is approved
   4. Motion to Approve FMC Members
      1. AUS President: Motion to amend this motion, because Corey is listed as member at large, but he’s actual the VP Finance.
      2. AUS VP Finance: He’ll be moved to department VPF section. That’s considered friendly.
      3. Senator Will: Question, can we hear one minute process by which their qualifications…? Speaker of Council: Yeah, just amending it first. Amendment added.
      4. AUS President: Essentially, our financial bylaws say members of FMC need to approved by council to carry out their duties. I’m sitting as chair on this committee, but Deepak can go through how they’re hired.
      5. VP Finance: We look at if they have any budgeting experience, every candidate who has been approved as members at large have either worked as accountant or working in departments working with budget. AUS VPF, as part of bylaws, is mandated to have minimum of four, but only had four replies, so worked itself out in that way.
      6. No points of discussion.
      7. Voting: All those in favour? All. Motion is approved
   5. Motion to Approve Council Rules of Conduct
      1. Arts Rep Igor: Basically, this is set of rules of order that supplement Robert’s Rules of Order that helps council run smoothly. These were adopted at end of last year, but ambiguity of how they’re approved each year. This process clarified in this version, plus minor changes.
      2. Article 3 gives requirement for notice and traditional territory acknowledgement that we approved at first meeting.
      3. Article 5 mandates all counsellors to give reports at each regular meeting.
      4. Article 6 has some rules about what the documents look like, in terms of this should be made available as soon as reasonably possible. If people want to set more specific time limit, open to amendment?
      5. Article 8 is new: this would require that counsellors introduce themselves if speaking for first time in the meeting. Makes it easier for minute taker and members in gallery to know who we are.
      6. Pretty self-explanatory, article 11 says that you need permission from speaker to withdraw.
      7. Article 14 was clarified, every year these rules of order presented to council, and that council can amend them as necessary for that particular year. But I want to amend 14.1, change “speaker” to “president.” Amendment added.
      8. VP Academic: Amend to insert article 5.3.3, I’ve emailed new clause. Reads, “the deadline for submission of reports except in emergency council should be 72hrs before council session, failure to do so counts as absence from the council session.” Amendment added.
      9. Discussion:
         1. Equity Commissioner: Why 72hrs? Erik Response: Bylaws also state that have to upload 48hrs before council, so window for speaker to accomplish that.
         2. Arts Rep Isabella: Failure to submit a report is considered absence? What if physically attend the council session? Is failure to submit report still marked as absence? Are you not allowed to vote on motion? Response: Would count as absence in sense that there’s limit of absences before losing funding for the semester. Speaker of Council: If a rep is physically present at meeting and within good standing of AUS body, have to have voting rights. Would interpret clause as considered absence for purposes of funding only.
         3. VP Social: Motion to amend this amendment to include that it would be absence in relation to people’s funding only. This is important amendment, max absences you can have is two before council debates to take away your money. If you don’t submit motion on time, failing to do your duty for constituents, making speaker have to police people, and not letting council do their job. Punishment is a totally acceptable consequence for what’s happening.
         4. MESSA: An absence for department has the consequence of funding, but what about execs? What for them? Response: Max number we can miss for semester before there’s consequences, don’t recall exact ones, but it does apply. VP Internal looking it up.
         5. AUS President: To clarify, with regards to question about the vote, spirit of this amendment to indicate quantification of absence, but not involvement on that council. Doesn’t have to be clarified, pretty evident? VP Academic: Proceeding as 5.3.3. as is.
      10. No more points of discussion.
      11. Voting: All those in favour? All. Motion is approved
8. Question Period:
   1. VP Internal: This is vaguely a point of information, but I have a response to MESSA’s question. In article 9 in constitution on AUS page, 9.1.4: those who fail to attend four council meetings, as individuals, will be suspended. Can be reclaimed through a vote.
9. Reports of Committees and Departmental Associations (AGELF-WSSA)
   * 1. CLASHA: We have a lot things going on, few weeks ago had coffee event, meet and greet with execs. People most involved with CHLASHA came.
     2. Partner for monthly event, people speaking Spanish in convo circles. Such a success, 60 people.
     3. Currently running publicity campaign on FB group.
     4. Partnering to create peer-language exchange, formal linkup with Google doc if you want to learn Spanish, it will link you up with someone who can. Informal, meet up for coffee.
     5. Applied for funding for peer tutoring.
     6. Planning a BDA during November, please attend. And having a Prof Talk on Nov. 8th, but still looking for a prof. If anyone wants to collab, we’re open to it. Have a wine and cheese immediately after this event, and on Nov. 24th will be having a samosa sale.
     7. CSA: In terms of exec, we accepted all members at large. And got accepted for AUIF to improve lounge.
     8. Our journal doesn’t have any constitutional framework behind it, editor in chief working on that. Also will be recruiting more editors.
     9. Held welcome back event at BDP on Sept. 29th, had good turnout. And had sold out samosa sale on Monday, thanks to all Arts students.
     10. Working on Classics apparel, order forms released soon. Pun contest open until Friday.
     11. Working with HSA on Fourlores, series of Halloween lectures planned for Oct. 26th.
     12. And auditions for Classics play happening next week. AUS President Q: Is it only open to Classics students, for the Classics play? Response: No, everyone is welcome.
     13. CSAUS: No updates or changes to department association since previous report, no projects or events yet. But no longer doing film screening because of inability to book room or promote it on listserv. So instead doing board game event on Oct. 23rd.
     14. Working on trivia night at Gerts, will be Canadian theme. Exec will take over coat check as fundraiser.
     15. Future initiatives include a Canadian content journal, open to submissions from all disciplines, will be asking for submissions in winter 2017.
     16. Q: When are you planning on holding your trivia night at Gerts? Because we’re holding one as well. Response: Don’t know yet.
     17. CSUS: We hired one new rep. He had a lot of good ideas for U1 students.
     18. CSUS funds have opened, one application already. And CS Help Desk open for anyone who needs comp sci help in general.
     19. Clothing sale happening next week, having updates on FB page.
     20. Midterm review session on COMP 202 on the 28th. Also trying to create internship course for arts students, meeting profs next week, so more updates on that to come.
     21. DESA: There have been a couple updates since I wrote this report. Elected execs have hired new VP Academic, Daniella. After considering U1 Rep, decided to leave it vacant until next year.
     22. Held our first bake sale yesterday, was huge success and made a lot of money.
     23. In hopes of fostering more productive relationship with exec, students and Profs, have sent out slides about DESA info to everyone.
     24. First wine and cheese event on Nov. 2nd in Arts 160. And planning an exec retreat for the first weekend in November.
     25. Main area of focus is renovation of DESA office and lounge space, placed order for furniture. Deepak said an hour ago that it’s arriving tomorrow. Will have open-house event to introduce the space.
     26. Maria Arts Rep Q: Why no U1 rep? Response: We interviewed people, but no one is in Rez, which we felt was a requirement. And our exec is full enough right now.
10. Reports of the Arts Representatives and Senators
    1. Report of the Arts Representatives to SSMU
       1. Arts Rep Maria: Our general SSMU update, had meeting on Sept. 29th, and added Oct. 20th meeting because one of dates conflicted with 4Floors. Waiting to see this year’s financial plan.
       2. Igor had steering committee on Sept. 22nd and meeting for Academic Accommodation. Igor’s in midst of working with two other execs and Deputy Provost in terms of accessibility of GAs.
       3. AUS: reviewed LAPSA, RUSS, and DESA constitutions. And looking to change JD and Champagne room names.
       4. Isabella’s Faculty of Arts Committee had good intro meeting.
       5. Office hours set up. I’ll be there tomorrow.
       6. Trying to set up meeting with Elaine, VP Affairs of SSMU, since she’s running mental health committee.
       7. Great meeting with Erik for library partnership, because it was yesterday couldn’t put it in report. What it will look like when we’re all old, fiat lux. Head of library posted that there’s number of resources not made aware to students, something I want to work on.
    2. Report of the Arts Senators
       1. Senator Casarina: Every two weeks, we make bi-weekly report that summarizes everything we do more effectively, put link on our report.
       2. Discussions on sexual assault policy, preferred names and pronouns respect on campus.
       3. Also, proposal from ESAAC that was approved, allows first exam deferral approved with medical notes.
       4. University Affairs is releasing its own website soon, and new listserv being circulated.
       5. On my part, working on new project through library and SSMU, on textbook cost and material, accessibility across campus. Survey being sent out, if you can send it out to your members, great. Looking at cost of textbooks, if you have problems accessing course material. Will be sent out to admins at end of year.
       6. PSA Q: Point of info, explain reasoning behind deferral without med note? Response: Usually require medical note for first time you deferred exam, unless prof was nice about it. Faculty of Arts along with other faculties, allowed one exam deferral without documentation. Idea of good standing, trusting that this first time is not a made up excuse.
       7. VP Social Q: Under impression that all deferrals were handled by Service Point and not professors? Response: What I mean in terms of professors is like asking for paper deferrals. So service point will do first deferral for exams. Arts Rep Isabella: Is this taking effect immediately? Response: Yes
       8. CLASHA Q: Is this only for final exams and not in-class exams? Response: My understanding is final exams, but I guess in terms of midterms, I can get that clarified?
       9. HSA Q: This is for first non-medical, what if you wanted to defer for non-medical reason but had already deferred before with medical excuse? Casarina: This is for first exam deferral ever, but if you had actual medical reason, then I don’t know? I can also check into that. HSA: Not fair to defer if you’ve already had a medical deferral, can’t take advantage of this system. Casarina: I’ll get clarification.
       10. EASSA Q: How do students currently apply for exam deferral? Response: It’s through service point. VP Social: apply for exam deferral through Minerva. Basically, after your exam has happened, log into Minerva account under academic stuff. There’s a form about why, you need to send an email with documentation or upload button there? Surprised this is a new case, OASIS advisors have told me that first one is free anyways. So surprised this is being formalized. Casarina: Yeah, this is a trend for Arts, but also heard they haven’t been able to defer sometimes. But now able to across all these faculties.
       11. Senator Charles: Not supposed to be a freebie deferral, it’s an aid to people who can’t get up in the morning to go to the hospital. As Kat saying, for most part if you went in there and balling eyes out, would give you free deferral. But not everyone can sell it as well as others, so this is first free referral.
       12. VP Internal: This is matter of accessibility, been dealing with this since last year, if anyone has anything they want to voice at CSA, can discuss this further. It’s something being instituted on campus, but complicated process. Involved with discussions regarding this policy, council on student affairs will be talking about this too.
       13. MESSA: Could you speak about key points on sexual assault policy? Response: Put it briefly because multiple committees on senate and SSMU are working on this, issues with current draft, feedback, etc. If you do check out biweekly reports, can see different angles from different committees. Also, Charles can add to it? Charles: Should all read sexual assault policy, we’re all reading it but can also miss some points, but need more eyes on it? Want the best policy possible at the end of the day. Casarina: That being said, because we are on different committees working on policy, can bring up issues from different angles, can contact us senators and bring it up on our committees.
11. Reports of the Executive Officers
    1. Report of the President
       1. Erik and I met with Deputy Provost Friday before last, went over expectations with MOA, interested in supporting more student initiatives. Pleasantly surprising.
       2. Leacock’s: Hired two editors in chief, they’re doing interviews tomorrow and Friday for more editors. Launch hard copy second week of November, but doing updates on FB group or website? Made cool graphic designs.
       3. CBRC: Long meeting, went over departmental constitutions.
       4. Computer lab fund meeting on 14th, equity commissions solidified their committees, learning to delegate, etc.
       5. Kia and I had great meeting with mental health commissioners. First project is mental health expo on Oct. 12th and will include different initiatives on campus. Like activities night fair thing, but with mental health resources.
       6. Met with OASIS on collaborating with health and wellness. And met with faculty of arts, disappointing things with building, new construction projects happening after old ones.
       7. FMC meeting, motion just passed. Violet is cochair, did great job facilitating.
       8. HR hired new exec Shannon.
       9. SNAX: operation getting expensive, price inflations out of our control. Reroute how that business is run, like when employees come back we give them a bit more, etc.
    2. Report of the VP Academic
       1. It’s been a busy week, and almost every department heard from me? Faculty committees starting meeting. Curriculum meeting on Monday, student affairs meeting rescheduled.
       2. Linguistics, Poli Sci, and Industrial Relations had majors and minors changed? After university process, so about in four months.
       3. Looking to develop e-course pack for winter semester, looking for interested departments to contribute to this.
       4. Members of AAC, if you’re interested in joining, still open. Scheduling for Friday.
       5. OASIS: It’s been busy. Sending out survey of where Arts students want to study abroad, create develop partnerships?
       6. Changes coming to U0 program. And better faculty and student assessment policy that would address things like attendance?
       7. ASEF: Heard we have 113k funds to allocate, steep increase form last year’s 43k. Meeting next week.
       8. Peer tutoring allocations are out. I realize some are not satisfied. Lots of applications and too little funding
       9. If you hired journal editors, get in touch wit AUS Journals so can be trained at end of October.
       10. Come to essay centre.
       11. Arts Rep Igor Q: Speak more about changes coming to U0 program? Response: All we know is that there’s potential for working groups to be formed around this issue, we are very keen on having plenty of student consultation, as well as from profs and departments. Could last years, not a quick process.
    3. Report of the VP Communications
       1. Fine Arts Council: Meeting Tuesday. Picked counsellors to sit on committees, a lot of mine didn’t know why there were sitting on committees, for reasons of transparency and accountability, etc. At the meeting, we approved budget, we do have 10k from AUIF, allocating 2k to that committee from my portfolio. Last year ran surplus, so should be good.
       2. FAC allocations decided, sent out emails whether accepted or denied for funding.
       3. Francophone Commission: Graphic designer has come up with logo, that’s good. Also doing little watermark photos to recognize on campus. Commissioners went with group to Cinema du Parc for French film.
       4. Three counsellors sitting on Marketing Committee. Hired five members at large, going to meet every month depending on projects or events at that time, meetings will increase or decrease.
       5. Brayden worked on designing sweater for AUS, our service provider is going to print them, see us on campus wit them, approach us and say hello.
       6. Someone said promotional campaign for CLASHA? Get in touch with me, Facebook page has 1000s of likes, it’ll help. We’ll put it in listserv.
    4. Report of the VP External
       1. Hey everyone, start off with committees: hiring for ACE and ISAC is done, accidently included in last listserv. First full committee meeting with ACE will be this Thurs., last one did discuss some events we want do for this year. Addressing accessibility of current events and resources to Arts undergrads. SEED offered us speakers for any events to do with equity.
       2. ISAC had first meeting last week, nothing super concrete yet, but reaching out to international student services and buddy program to collab. If interested in partnering wit international student affairs committee, let me know. Am releasing survey targeted to international students of how they access student services
       3. MHAUS: Mental health expo in Oct., check it out. FB page is up and very new, please like it. Have a rough draft of survey regarding mental health services at McGill University.
       4. Hiring coords for sponsorship committee, send me CV.
       5. Due to complaints from admin, renegotiating contract with Prep101.
       6. Fifty-nine schools confirmed attending grad fair. But need volunteers, will be free pizza and compensation.
       7. Second SSMU council last Thursday, and sitting Committee for Student Affairs.
       8. Couple Fridays ago, attended first annual alum association meeting, worked with Bob in connecting students with alums throughout the year.
    5. Report of the VP Finance
       1. Start with FMC, they met last Friday and made a few funding decisions. Only official after council approved them today.
       2. Finished allocations for departments, rollovers not done yet but by the end of the week.
       3. Frosh finances: Same thing, most of expenses paid out except for a few revenues, mostly from other faculties who decided to split with us. Stipends ready to be picked up from AUS office.
       4. Federal government accepted our tax return, but Quebec government still has to do so. Sent me payment from before my time, I made that payment.
       5. Trust fund cheque, that’s what McGill gives us. Done on time, includes departmental allocations and for AUS itself.
       6. Furniture orders being made on a rolling basis, DESA just made theirs. Should be done by next week.
    6. Report of the VP Internal
       1. Reminders: Some of execs don’t seem to know some of the rules, so tell them at your next meeting. Love to talk, just not about things in guidebook.
       2. Issue with space, not much we can do about it. Meeting with Dean soon to discuss, no longer access to 3434 McTavish and Peel for movie screening, and Leacock out of commission. Can’t make bookings at all right now, can’t guarantee construction will be done. For those who don’t have offices, it is important to have space to work, very sorry.
       3. Reminder for liquor permits, don’t book through events McGill, book it through me. Otherwise that jeopardizes booking privileges. But if you’re at Gerts, don’t worry about it. Pick up events basket in office and make sure permit and house rules are inside, pick up before event.
       4. Learned that projector is only vaguely functional, looking at getting one next semester with AUIF funding. Sorry to those who tried to use it.
       5. Feedback on two informational events in first two weeks of September, please fill out forms about activities night and departmental orientation.
       6. Wine and cheese with AUSec, Elaine won cupcakes. Great to see general members there as well.
       7. FEARC recently appointed, Rosalie here. AUSec is doing a lot of cool things too, now meeting bi-weekly.
    7. Report of the VP Social
       1. BDA has cooled down a bit, midterms have hit.
       2. Oktoberhaus was a great success. EPIC planned their calendar for semester, so once dates come and become more secure, will report.
       3. Starting to work on grad ball, which is in March. Talking to different venues because of what happened last year with the Windsor. Looking forward to working with SUS and will give more updates as event is planned.
12. Next Meeting Time and Date (**October 19th, 2016 at** **6:00pm in LEA 232**)
13. Adjournment at 7:47PM

**Membership of AUS Council**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Name** | **Present?** | **Late / leave early?** |
| **AUS President** | Becky Goldberg | Yes |  |
| **AUS VP Communications** | Chanèle Couture De-Graft | Yes |  |
| **AUS VP Internal** | Kira Smith | Yes |  |
| **AUS VP Social** | Kat Svikhnushin | Yes |  |
| **AUS VP Academic** | Erik Partridge | Yes |  |
| **AUS VP Finance** | Deepak Punjabi | Yes |  |
| **AUS VP External** | Kia Kouyoumjian | Yes |  |
| **Arts Representative to SSMU** | Isabella Anderson | Yes |  |
| **Arts Representative to SSMU** | Igor Sadikov | Yes |  |
| **Arts Representative to SSMU** | Maria Thomas | Yes |  |
| **Arts Senator** | William Cleveland | Yes | Left early |
| **Arts Senator** | Casarina Hocevar | Yes |  |
| **Arts Senator** | Charles Keita | Yes |  |
| **FEARC** |  | Yes |  |
| **AUS Environmental Council** |  | Yes |  |
| **AUS Equity Committee** |  | Yes |  |
| **EPIC** |  | Yes |  |
| **FMC** |  | Yes |  |
| **AGELF** |  | Yes |  |
| **AHCSSA** |  | Yes |  |
| **ASA** |  | Yes |  |
| **ASSA** |  | No |  |
| **BASiC** |  | Yes |  |
| **CLASHSA** |  | Yes |  |
| **CSA** |  | Yes |  |
| **CSAUS** |  | Yes |  |
| **CSUS** |  | Yes |  |
| **DESA** |  | Yes |  |
| **EASSA** |  | Yes |  |
| **ESA** |  | Yes |  |
| **GSA** |  | Yes |  |
| **HSA** |  | Yes |  |
| **IDSSA** |  | Yes |  |
| **MESS** |  | No |  |
| **MESSA** |  | Yes |  |
| **MIRA** |  | Yes |  |
| **MPSA** |  | Yes |  |
| **MUGS** |  | Yes |  |
| **NASSA** |  | Yes |  |
| **PSA** |  | Yes |  |
| **PSSA** |  | Yes |  |
| **RSUS** |  | Yes |  |
| **RUSS** |  | Yes |  |
| **SLUM** |  | Yes |  |
| **SSA** |  | Yes |  |
| **SUMS** |  | Yes |  |
| **WSSA** |  | Yes |  |
| **Speaker of Council** | Jonathan Glustein |  |  |
| **Recording Secretary** | Amylea Doiron |  |  |