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## Report of the VP Internal, AUS Council February 8th, 2017

### Office Hours/Contacting Me

- My office hours are MW 2:30-4:30PM, and R 4-5PM, or by appointment ([internal.aus@mail.mcgill.ca](mailto:internal.aus@mail.mcgill.ca)).

### Room Bookings & Liquor Permits

- Reminders:
  - **1) LEA232 and Arts 160** are the only locations for which we can obtain **liquor permits**, and in which we can have **food**.
  - **2) Contact me for assistance with ANY bookings!** Some departments have had to do more work than necessary to secure bookings. Please run any bookings by me before pursuing them so we don't have administrative issues and you don't end up with a tiresome situation on your hands!
  - **3) Before your event**, come to the AUS office and pick up the "events basket". It includes your liquor permit and house rules (to be posted), and cleaning supplies. There is a sign-out sheet in the office!

### AUIF Applications

- I have applied for a few AUIF applications for the lounge and for a new projector!

### Second President's Roundtable

- I will report orally on the President's Roundtable and initiatives coming from it!

### Committees

#### AUsec

- We decided on our first meeting date – Tuesday, February 7 at 5:30 in the Champagne Room! All are welcome to attend our biweekly meetings at this time.
- We have begun to draft our proposed "Environmental By-laws".
- If you wish to collaborate with AUsec, please send an email to [ausec.aus@mail.mcgill.ca](mailto:ausec.aus@mail.mcgill.ca) or me ([internal.aus@mail.mcgill.ca](mailto:internal.aus@mail.mcgill.ca))!

#### FEARC

- They hosted their annual Quebec City Trip! I will report on the event orally.
- There will be a FEARC Wine and Cheese in mid-March with a very cool theme.
- Please contact me to arrange any collaborative events with FEARC. You can also email [fearc.aus@mail.mcgill.ca](mailto:fearc.aus@mail.mcgill.ca).

Respectfully Submitted,  
Kira Smith  
VP Internal