Arts Undergraduate Society of McGill University
855 Sherbrooke Street West
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Montreal, Quebec H3A 2T7

Tel: (514) 398-1993
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www.ausmcgill.com

Motion to Re-Instate JSSA as a Departmental Association

Whereas, the AUS Constitution states, "Each Department and Interdisciplinary Program in the Faculty of arts shall be entitled to a Departmental Association."

Whereas, the Jewish Studies Students Association has been temporarily inactive,

Whereas, the appended Constitution was reviewed and approved;

Be it resolved, that AUS Council adopt the Constitution of the Jewish Studies Student's Association

Be it further resolved, that the AUS hereby recognizes JSSA as the official Departmental Association for students registered in the Jewish Studies program of the Faculty of Arts,

Be it further resolved, that the AUS allocates JSSA a total of $250.00, in accordance with Article 5.3 of the AUS Financial Bylaws,

Moved by,
Kira Smith, VP Internal
Rebecca Goldberg, President

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Constitution of the Jewish Studies Students' Association

Article 1 – Establishment

1.1   The society shall be known as the "Jewish Studies Students' Association of McGill University" (JSSA);
1.2   Any undergraduate student currently enrolled in a class under the Department of Jewish Studies is considered to be a member of the JSSA;
1.2.1 Students not enrolled in the major or minor program in Jewish Studies shall only be considered members of the JSSA for the duration of the Jewish Studies course;

Article 2 – Mandate
2.1   The mandate of the JSSA shall be;
2.1.1 To represent the interests of students in Jewish Studies to the various decision making bodies at the AUS, SSMU, the Department and the Faculty;
2.1.2 To act as a liaison between the department and the students, transmitting information to both parties;
2.1.3 To ensure that the needs of students are always foremost in the minds of the decision makers of the department.

Article 3 – Executive
3.1   The executive committee of the JSSA shall run the day-to-day operations of the Association.
3.2   The executive shall be chaired by the Nasi/Nasiah (President)
3.3   The executive shall include;
3.3.1 VP External
3.3.2 VP Academic
3.3.3 Gizbor/Gizborit (VP Finance and Operations)
3.3.4 Mazkir/Mazkirah (VP Communications)
3.4   All executives must be in satisfactory academic standing and enrolled at McGill in a Major or Minor program in Jewish studies for the duration of their term;
3.5   Should any member of the executive not fulfill his/her duties as laid out in this constitution, they may be removed by a 2/3 vote of the rest of the executive.
3.6   In the event a position is not filled during elections or becomes vacant during the year through resignation or removal, its duties shall become the responsibility of the President;
3.7   The executive may appoint a member of the society to fill the empty position.

Article 4 – Nasi/Nasiah Duties
4.1   The Nasi/Nasiah shall be responsible for the overall coordination of the society;
4.1.1 S/He shall ensure that the duties of the executive are met;
4.2   The Nasi/ah shall be the official spokesperson of the Society;
4.3   The Nasi/ah shall be an ex-officio member of all Association Committees;
4.4   If two people wish to serve as 'Co-Nasiim' they may run together in Executive elections;

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4.5   Any and all responsibilities not laid out in this constitution shall become the responsibility of the Nasi/ah;

4.6   The Nasi/ah may choose to delegate any of his/her responsibilities to other members of the Society.

Article 5 – VP External

5.1   The VP External shall sit as the JSSA's official representative to the AUS Legislative Council;

5.2   The VP External shall represent the JSSA to all outside bodies and councils;

5.3   The VP External shall facilitate dialogue between the JSSA and Hillel McGill;

5.4   The VP External shall be responsible for organizing all academic-related events in coordination with the department;

5.5   The VP External shall serve as the representative of the JSSA to all academic committees of the Department and Faculty to which the association is given a seat.

Article 6 – VP Academic

6.1   The VP Academic must be enrolled in the Jewish Studies Major or Minor program as a full-time student.

6.2   The VP Academic must be in satisfactory academic standing and be enrolled at McGill for the duration of his term.

6.3   The VP Academic shall be responsible for organizing all JSSA public events in consultation with the other executives;

6.4   The VP Academic shall work with the VP Finance and Operations to ensure that all events remain within the budget of the Society;

6.4.1   The VP Academic shall report to the JSSA Executive on the 1st Day of every month regarding the planning process;

6.5   The VP Academic in consultation with the VP Finance and Operations shall be responsible for regular fundraisers.

Article 7- VP Finance and Operations

7.1 The VP Finance and Operations shall be responsible for creating a 'Programming Calendar';

7.2 The VP Finance and Operations is responsible for submitting the annual budget of the society to the AUS VP Finance and Operations by at least 1 week prior to the due date set by the AUS Executive;

7.3 The VP Finance and Operations shall be responsible for submitting all receipts and cheque requisition forms to the AUS;

7.4 The VP Finance and Operations must report on a bi-weekly basis to the Nasi/ah regarding the state of the Society's finances;

7.5 The VP Finance and Operations shall be responsible for securing funding for the Jewish Studies Academic Journal;

7.6 The VP Finance and Operations shall be responsible, in consultation with the VP Academic for organizing regular fundraisers;

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7.7 The VP Finance and Operations shall be responsible for coordinating all applications to exterior funds for money.

Article 8 – Mazkir/ah (VP Communications)

8.1   The Mazkir/ah shall be responsible for all communications between the association and its membership;

8.2   The Mazkir/ah shall take minutes at all meetings of the Association.

8.3   The Mazkir/ah shall be responsible for coordination with the rest of the executive for creating and distributing regular email updates on the actions of the society;

8.4   The Mazkir/ah shall be responsible for the creation and distribution of printed cultural newsletters at least once per semester;

8.5   The Mazkir/ah shall be the Chair of the Academic Journal Committee;

8.6   The Mazkir/ah shall be responsible for advertising all events, activities or other important information related to the JSSA

Article 9 – Standing Committees of the Society

9.1   There shall exist an "Academic Journal Committee"

9.2   This Committee shall be responsible for the annual publishing of the 'Undergraduate Journal of Jewish Studies';

9.3   The Chair of the committee shall be the VP Academic

9.4   The Committee shall solicit submissions for the journal through all means of communication and publicity available to them;

9.5   The committee shall be responsible for selecting from amongst the submissions, which papers get published;

9.6   The committee shall also be responsible for the editing and layout of the journal.

9.7   The committee shall ensure that the Journal is published no later than the first day of exams of the Winter Semester.

9.8   Other committees may be struck at the discretion of the Executive.

Article 10 – Affiliation

10.1   The JSSA shall operate under the auspices of the Arts Undergraduate Society of McGill University (AUS) as stipulated in the AUS Constitution

10.2   The JSSA is affiliated with the Department of Jewish Studies.

Article 11 – Finances

11.1   The JSSA must adhere to the AUS Financial By-Laws

11.2   The JSSA must undertake fundraising activities, either through applying for grants or direct fundraising.

Article 11 – Amendment

11.1   To amend this Constitution, suggestions must pass the Executive with a two-thirds vote (2/3);

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11.2   An amended Constitution must be reviewed and accepted by AUS Council.