**Arts Undergraduate Society of McGill University**

**Legislative Council**

**September 27th, 2017, 6 PM**

1. Call to Order
   * + - 6:01 PM
2. Territorial Acknowledgement
   * + - AUS would like to acknowledge that McGill University is situated on the traditional territory of the Kanien’kehá:ka, a place which has long served as a site of meeting and exchange amongst nations. AUS recognizes and respects the Kanien’kehá:ka as the traditional custodians of the lands and water on which we meet today.
3. Approval of the Agenda
   * + - VP Academic: add motion to strike Commuter supporter to the end. Seconded by Arts Rep Ledger. 1 Opposed. Motion passes
       - Arts Rep Chan: motion to call departmental by-election. Seconded by VP Academic. None opposed. Motion passed.
       - Agenda is approved.
       - Agenda amended 8.5
4. Approval of the Minutes from September 13th
   * + - No amendments.
       - None opposed; minutes approved.
5. Frosh Report to Council
   * + - Report by VP Social
       - Frosh hiring was smooth for Leaders and O-staff; Campus Life and Engagement compiled blacklist. 280 Leaders and 150 O-staff start; 245 Leaders and 115 O-staff in actuality. Dropout rate may prompt future pre-agreement/deposit/agreement to prevent last minute staffing crisis.
       - Worked with SPF — provided funds to change regular tote bags (40% recyclable) to completely compostable bags.
       - IOC had huge role in meeting with CL&E and heads of Frosh in all faculties. Memorandum of Understanding signed between Froshes and University allowed McGill to take disciplinary action if necessary. In combination with blacklist lead to major decrease in reported incidents during Frosh. No violations in Faculty of Arts.
       - IOC new way of loading for Beach Day.Moved to Beaver Lake banned wine goons from buses and bag checks for absurd alcohol quantity. Established transition zone at bus loading. Those rejected from club attended to with water and food. Decrease from 200 rejected participants to 6.
       - Despite hindrances from construction, able to secure spot for all froshes on lower field. Sponsors unhappy, though decent flow of traffic went through tent. Cut down on previous years’ wasteful quantities of shirts, mugs, bags, etc.
       - week before Frosh coord tim told that venue for group formation not possible due to restrictions on the field. Representative from the city involved along with multiple organizations on campus to make sure formation could still happen. Froshies told to come at different times depending on colour of bracelet.
       - $2800 surplus from Beach Day and All Frosh Concert. Final surplus $1106.
       - Questions
         * Senator Anderson: send feedback form to froshies (mandatory), but no feedback form for O-Staff and leaders. May have had concerns to be addressed. Google Form?
         * VP Social: Done through Clegg; no official website developer for AUS. Problems over the summer thus had to hire outside party to do even Frosh website. Expand Frosh Budget to do this. Google Form also useful.
         * Why so many drop outs for leaders? — Many excited by idea of Frosh, but had plans over summer and other commitments. General problem faced by mass-hiring.
         * ESA: what was done when leaders dropped out and how figured out another plan to salvage.
         * VP Social: Crisis situation; drop-outs came in August. Revisited list of people that had been dropped (from 800 applications fro 250 spots) to see who was free.
6. Frosh Equity Report
   * + - Efforts to make Frosh more inclusive and equitable. Accommodations for dietary restrictions, disabilities, harm reduction (M-SERT and Red Frogs, chill zones), respect, consent, etc. O-Staff checked up on Froshies in washrooms. Accessibility training fro leaders and O-staff to accommodate students with disabilities to respect their autonomy.
       - Biggest concerns include lack of water at events (pub-crawl, beach day), inaccessibility to those with disabilities or limited mobility (loud music, flashing lights — eliminate lights from pub crawl to make more accessible). Exclusion go underage froshies; over emphasis on drinking. More hype in future years for events not focused on alcohol. More relaxed opportunities to socialize and bond.
       - Event-by-event breakdown included in report with comments and concerns. Evaluate the different events with understanding that not every event will appeal to each froshie.
       - Questions

Senator Nwabufo: hard to say over-emphasis of drinking because cannot measure amount drunk.

Equity Commissioner: equally promote non-alcoholic event. Ex. one event at the plage in old port. Not well advertised, took place at same time as boat cruise. Advertise better dry events or not scheduled at the same time as a party event.

RSUS: was there reason for lack of water? Who is responsible? Arts or Red Frogs?

VP Social: negotiated contract with venues to provide tap water at all stops, but doesn’t come to fruition. Make sure water is in the contract with each venue. Create venue blacklist. Allow Red Frogs into the venue because club wants people to buy their water bottles.

ESA: shouldn’t Froshies get consent training from leaders before frosh? Rez Project happens after frosh, but better to do it before.

VP Social: Good idea, started looking into it. “How to Frosh” Workshop optional to Froshies, but had to watch a consent video and answer quiz. Attendance to Workshop increased this year. Some people think that serious topics of the workshop may be upsetting to some Froshies; not yet ready to handle serious issues.

* + - * List of recommendations for future events

water readily accessible; active encouragement to stay hydrated

research for new venues

reduce flashing strobe lights

no nuts and indicate all common allergens

more trans-positive venues with gender neutral washroom

underage froshies can enter every venue

reduce pressure to drink alcohol;

new opportunities out of club environments

continue develop accessibility training for leaders and O-staff

1. Presentation of AUS Summer Expenditures
   * + - Presented by VP Finance
       - Spending between May 1 and September. Fiscal year ends in April. Rollover from last year Ex. peer-tutoring cheques, people haven’t picked up cheques. Stipends. Other major expenses for Frosh began in July to end of August (Frosh). Reimbursements and cheque recs for late people. Amounts due to McGill and SSMU. Paid taxes in July.
       - The expenditures day to day operating costs.
       - Costs that were not yet billed by SSMU despite taking place long ago
       - $5000 expense to CIBC. Accident issued to $5000 sponsorship cheques from the previous year.
       - Audit $8600
       - Questions: None.
2. Discussion on use of Computer Lab Space
   * + - Presented by VP Internal
       - Underutilizes computer lab in Ferrier. Space greatly beneficial to AUS students for group study (Ex. Bronfman) for projects. Arts students don’t have that space. This space could be meeting spaces for departments. Can be booked as rooms. Good space for AUS to keep rather than give to IT
       - Senator Nwabufo: what is the space for for IT?
       - VP Internal: As office space forever. IT requires for one of the 2 smaller rooms.
       - Statistics on how many people use the space — seen a marked decrease over the year. AUS does have laptop program, desktop usage not as needed.
       - ESA: what fraction of the place do they want? Will we get rent revenue if they take it from us?
       - VP Internal: Revenue from rent has not yet been discussed.
       - Straw-Poll: AUS retain space or giving to IT
       - 3 in favor of giving to IT, 1 abstain. Council in favour of AUS retaining the space
3. Announcements
   * + - VP Internal: sent email with feedback form. Please fill it out.
       - President: departmental by-elections email president should motion pass.
       - VP Academic: sent out perf tutoring grant. Send contracts to VP Academic ASAP to get programs up and going.
4. New Business
   1. Motion to Amend the Equity Policy
      * + - By Equity Commissioners
          - AUS executives to be leaders and role models and execs should be ready to handle issues that arise from
          - Changes: to ensure accountability AUS and departmental heads have to be trained in inclusivity before second week of October
          - Set high standard fro equity and need everyone to be trained properly. Transition time is quick, events held in beginning of year can cause incidents to arise so transitioning execs also have time to prepare well for the year and events. So that heads don’t feel unequipped.
          - Senator Anderson: is amendment changing the end of September to beginning of October or who will do the training? Equity guide to be used for the future year? Also crossed out ‘by Equity Commissioners’, is that a typo?
          - Equity Commissioner: 2 changes: in by-lawys equity training is only required for AUS execs, not departmental. Second, want to extend period to mid October with respect to things in September. Yes that is a typo.
          - That part should be unstricken.
          - Political science: To clarify, second training on top of consent training. Is there possibility of adding it to the consent training (3 hours)? Given the consent training ran considerable shorter.
          - Equity Commissioner: scheduling multiple days could be avoided in future when initiatives no longer new.
          - Senator Nwabufo: is motion passed, by end of October every exec would have to adhere to this?
          - Equity Commissioner: Yes
          - Senator Anderson: currently Senators not listed as AUS exec for training (SSMU handling that) is there a way to add in Senators to training as well? As well as SSMU reps.
          - Arts Rep Chan: did receive consent training with Roberts Rules. Did not do equity training. Motion is specifically on equity.
          - Senator Anderson: Amend Motion to Include Arts Senators to Receive training. ESA seconded. All in favor. None Opposed or abstaining. Motion Passes
          - VP Internal: un-crossed out Equity Commissioners without voting. Must vote not. None opposed. No abstentions. Passed.
          - Motion passed.
   2. Motion to Approve AUS Stipended Volunteers
      * + - Motivated by VP Academic.
          - AUS has stipended volunteers and need to be approved by council. List of volunteers and roles needs to be approved by council so they could be paid.
          - VP Social: Amend to include Frosh Coordinators. Sent list to Speaker Email. Seconded by Arts Rep Bulger.
          - Amendment to add Frosh Volunteers to Motion. None Opposed or Abstentions. Amendment Passes.
          - Motion has no opposed or abstaining. Motion passes.
   3. Commuter Support Committee
      * + - consist of 2 commissioners and members at large. Represent the commuting population at McGill University. Want to create this committee.
          - Goals for the committee — get off-campus commuters more involved with student governments and so that they feel like they are at home. Plan events on campus or in the West Islands etc. or make sure activities sustained in that community.
          - Idea in its infancy.
          - Motion to Strike the Commuter Support and Engagement Committee. 1 Abstention. Motion Passes.
   4. Motion by Arts Reps to Call a Departmental By-Election
      * + - to acknowledge that there are empty seats in departments. Allow opportunity to fill those seats. Recognizes the cost of $185 dollars to the AUS to call by-election, but should be done in name of democracy
          - None Opposed. Motion Passes.
   5. Approval of the Geography Course Fee Increase
      * + - increase course fee of GEO 290 field course. 1 Credit for first years to take for their major. Currently running a deficit to pay for the trip $133.14 originally. This year raised to $270. May allow students to get a refund if AUS votes it down. Since course implemented has cost $1500. Includes hotel accommodations. SUS has already given their approval for the fee to remain at $270. VP Academic seconded
          - PSSA: how is the geography department funding this? Tuition? What is the breakdown? Where does the additional fee go (transport, hotel)?
          - GSA: tuition goes towards McGill facilities and faculties. All money for this course goes towards the busing, hotels, meals. Does not go towards usual factors. Hotel is $210 per person per night including meals. Flat cost for buses. Tuition covers faculty salaries; professors not paid any more
          - Senator Anderson: required course? Yes. Are there plans to help students pay for this since it is required?
          - GSA: no funding for that
          - AHCSSA: is this a charge incurred through Minerva or paid by students through alternate means? Expense that could be covered by scholarship? Not entirely external?
          - GSA: does not think there is a special fund. Only McGill Financial Aid. Department cannot assist with it.
          - Senator Nwabufo: can department request more funds from the Faculty of arts?
          - GSA: possible. Rationale is that fee increase is to cover the fee. Open to meeting with the department to prevent this fee increasing. Budgets are quite tight at McGill, could put the course in jeopardy.
          - VP Academic: in contact with department. Years with lowest enrolment lead to lowest revenue. AUS to help promote this course.
          - Any other courses similar to this that require a trip etc.? Insightful to know if other courses like this are funded. How many people per semester take the course?
          - GSA: 2 other geography courses that have field trip components 499 and 496. Very big overseas trips that are not mandatory. $1932 and $2147 respectively. Increase of 2.7% each year by government to keep in line with inflation. 2.7% doesn’t need approval; larger increases do. Around 3o students in the course
          - AHCSSA: Different streams of geography. Which stream is this required?
          - GSA: only required for Arts geography with no other specifications. An optional course for minors. Can’t take course is not in
          - Try to make specific bake sales etc. to help out students. Not preposterous since its a class of 30 students.
          - 26 In favour. 6 opposed. 4 Abstentions. Motion Passed.
5. Reports of the Arts Reps & Senators
   1. Report of the Arts Reps
      * + - Given by Arts Rep Bulger
          - Arts reps presented VP External portfolio at Department Orientation. Did consent training with execs and Equity Commissioners on Sept. 21th 2017. Council decided not to appoint interim VP External position; in the midst of by-election procedures.
          - SSMU. Councillor Zhou assigned to Mental Health Committee. Other two not yet assigned. FYC to begin recruiting, let first year constituents know.
          - Consent week started on Monday, running to October 5th. Engaging activities going on in Arts building.
          - SEDE held 7th annual Indigenous Awareness Week; had highest turn out in past few years.
   2. Reports of the Arts Senators
      * + - Senate Caucus on Sept. 18th senators and transparency. Conversations regarding possibility of Senate vlog, Reddit thread for Q&A, Facebook lives after Senate Hearings.
          - Visit from Suzanne Fortier and Deputy Provost.
          - Senator Anderson: Talked to Dean of Students asking caucus to take more time debating motions. Asked question regarding appointment of accessors in regards to sexual violence counselling. Had a visit from Chris Buddle Dean of Students, updating code of student conduct. Happen over course of year or two. Broader concept of what McGill Conduct means off campus etc. in places where McGIll has jurisdiction. Bundle’s other initiatives include student advocacy and rights, mental health, Greek Life, etc. Still waiting to be contacted for first meeting of ESAAC.
          - Senator Nwabufo: Committee reports CESA. Student services meet once a month to get feedback. Talked about EDP, discontinued with the moving around of Mental Health Services. Not yet contacted by MARAB for first meeting date. After meeting about new enrolment measures for Science, talked about new enrolment requirements for Arts as well, asides from GPA. Faulty of Arts Committee was yesterday.
          - BASiC: who oversees enrolment for Arts and Sciences?
          - Senator Nwabufo: Will go through email list later after meeting.
6. Reports of the AUS Executives
   1. President
      * + - President excused due to illness. Report given by Arts Rep Chan
          - VP External Portfolio: attended MASEC retreat Monday. In touch with CaPS about Work Your BA, applications for Work Your BA coordinators are closed/
          - Equity: hired 2 new Equity Commissioners to work on consent training sessions this week. Attended consent training for the AUS Executives on Friday.
          - CBRC: met Friday to review amendments to IDSSA constitution and the Equity By-Laws. Still looking for people to sit on committee.
          - Secretary General: put out application forms fro Work Your BA Coord, Deputy Returning Offiver, and Speaker of Council. Review of hiring equitability, looking to collaborate with equity committee. Working on HR Handbook for volunteers and employees of the AUS
          - Departmental Orientation: gave presentation on Finance and President roles of AUS
          - Yet to meet for Ad-Hoc Charitable Affairs
          - Unable to attend Faculty of Arts meeting 9/26. Met with AD to discuss use of space in Ferrier computer lab.
   2. Academic
      * + - Peer tutoring funding decisions have been made. Individual tutor contracts sent out, deadline set.
          - Essay Centre hired all tutors. Budget roughed out. Tutor orientation on the 22nd of September.
          - Resignation of Publications commissioned and recruited previous year’s commissioner to help with transition
          - Committee Recruitment still has one seat on the Humanities and SocialScience Library Advisory Committee. Still looking for members for Academic Affairs Committee and the Library Partnership Committee.
          - Departmental Academic Round Table first meeting was on 9/20 with 8-9 in attendance. Faculty of Arts Committee Meeting on 9/26. First meeting of Curriculum Committee cancelled.
          - New Project — Universal Waitlist Implementation. Met with Enrolment Services out possibility of getting all departments to utilize the waitlist function for registration.
   3. Communications
      * + - Francophone commission had launch event last 9/19 soirée poutine. Had green and vegetarian options. French conversational circle began and looking for 2 more francophone commissioners to increase availabilities of the circle.
          - Fine Arts Commission is working out meeting time to figure out rest of recruitment for positions on the committee in order to drop the fall funding commissioner.
          - Webmaster hired and fixing glitches on the website. Still looking for videographer.
          - Met with Dean of Arts Antonio Maioni who offered resources in contacting people to collaborate the speaker series.
          - Listserv is the most effective way of reaching people, but want to create strong social media presence. Create marketing positions to be put in charge of certain social medias.
          - Presented communicating with constituents for department orientation.
   4. Finance
      * + - Hired co-chair for Financial Management Committee. hiring for other positions will occur shortly
          - Met with PSSA, represented AUS at SSMU since VP External position is still open. VP Finances attended departmental training.
          - Audit nearly complete. After which, will be given our Financial Statements, along with rest of Audit feed back
   5. Internal
      * + - Link and form out for feedback for Department Orientation. Currently int he process of arranging makeup sessions.
          - Also receiving feedback for AUS Activities Night
          - Room Bookings & Liquor Permits: before event, come to AUS office to pick up the “events basket”. Includes liquor permit and house rules (to be posted), and cleaning supplies.
          - currently talking with Dean Buddle to determine how to proceed with Departmental/AUS Affiliated events that contain or advertise alcohol.
          - AUSec committee hired
          - FEARC hired.
   6. Social
      * + - Created presentation for the VP Events of various departments. Answered questions on equitable event throwing, venue booking, and contract signing.
          - Read through applications for BDA staff. Hired new set fo staff for 2017-2018 year.
          - Co-Chairs hired for EPIC
          - General committee application released.
7. Reports of Department Associations
   1. AGELF
      * + - Report given in French.
          - Re-elected VP University Affairs and President. Waiting for Chief Returning Officer’s response to a by-election to fill vacancies of VP Communications, VP Events, VP finances, VP Internal Affairs and 2 SAFA Representatives.
          - Planning series of conferences given by graduate students, and a translation workshop.
          - Sept 21 held new students’ reception party which was a picnic at Parc Jeanne-Mance.
          - Planning a cine-club to be open to all students in Faculty of Arts (collab with Francophone Commission) and volunteer opportunity with Execo.
          - want to amend constitution this year.
          - Next events are Oct. 5th and translation worship with firm Edgar.
   2. AHCSSA
      * + - Doing in-class announcements for open positions.
          - Deadline for applying as Fridge Door Gallery Liaison, VP Finance, Secretary and Communications Representative was on Friday, September 22nd.
          - Accplications for CANVAS Editors of 2017/2018 end Monday, September 25th.
          - Planning a Speaker Series, new merchandise
   3. ASA
      * + - Not present to give report. Report not submitted.
   4. ASSA
      * + - VP Finance, Internal, External, Academic positions available now to those outside African Studies major (Political Science, etc. are now allowed)
          - Sent interested students to the ASSA Facebook page.
   5. BASiC
      * + - 2 execs resigned. Today interviews for VP Academic. Looking for VP First Year Affairs. Also searching for 2 chairs for the conferences that BASiC holds. had First Year Information Session, attended by new advisor.
          - All execs gave presentations, planning a clothing exchange event. Partner up with Because I Am A Girl. Having a formal come up int he next month and a half.
          - ESA: interviewed people for the positions. Will it be a By-Election or Interview?
          - BASiC: previously costly and bad turn out for elections. No one ran for positions in the spring; all positions were originally appointed.
8. Question Period
   * Concerned about string of presentations by AUS staff and execs that may put stress on students. AUS must be held to a professional standard: is AUS getting the support needed, systemic issues?
   * VP Internal: all resignation letters posted online. We do have resources available through AUS and McGill Services.
   * VP Communications: practice self-care. Resources are available. Don’t take it as an excuse to not be held accountable.
9. Next Meeting Time and Date
   * + - * October 11th at 6 PM
10. Adjournment
    * + - * Adjournment at 7:48 PM

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** | **Name** | **Present** | **Late/Leave Early** |
| **AUS President** | Eric Partridge | Yes | Left Early |
| **AUS VP Communications** | Maria Thomas | Yes |  |
| **AUS VP Internal** | Rebecca Scarra | Yes |  |
| **AUS VP Social** | Nathan Greene | Yes |  |
| **AUS VP Academic** | Madeline Wilson | Yes |  |
| **AUS VP Finance** | Noah Lew | Yes |  |
| **AUS VP External** |  | No | Resigned |
| **Arts Representative to SSMU** | Corinne Bulger | Yes |  |
| **Arts Representative to SSMU** | Jennifer Chan | Yes |  |
| **Arts Representative to SSMU** | Kevin Zhou | Yes |  |
| **Arts Senator** | Isabella Anderson | Yes |  |
| **Arts Senator** | Michael Nwabufo | Yes | Left Early |
| **FEARC** |  | Yes |  |
| **AUS Environmental Council** |  |  |  |
| **AUS Equity Committee** |  | Yes |  |
| **ACE** |  | Yes |  |
| **AGELF** |  | Yes |  |
| **AHCSSA** | Stefana Arvinte | Yes |  |
| **ASA** |  | No |  |
| **ASSA** |  | Yes |  |
| **BASiC** |  | Yes |  |
| **CLASHA** |  | Yes |  |
| **CSA** |  | Yes |  |
| **CSAUS** |  | Yes |  |
| **CSUS** |  | Yes |  |
| **DESA** | Thomas MacDonald | Yes |  |
| **EASSA** |  | Yes |  |
| **EPIC** |  | Yes |  |
| **ESA** | Buland Junejo | Yes |  |
| **Fine Arts Council** |  |  |  |
| **FMC (Financial Management Committee)** |  |  |  |
| **GSA** |  | Yes |  |
| **HSA** |  | Yes |  |
| **IDSSA** |  | Yes |  |
| **JSSA** |  | No |  |
| **LAPSA** |  | Yes | Late |
| **MESS** |  | Yes |  |
| **MIRA** |  | Yes |  |
| **MPSA** |  | Yes |  |
| **MUGS** |  | Yes |  |
| **NASSA** |  | Yes |  |
| **PSA** |  | Yes |  |
| **PSSA** |  |  | Late |
| **RSUS** |  | Yes |  |
| **RUSS** |  |  | Late |
| **SLUM** |  | Yes |  |
| **SSA** |  | Yes |  |
| **SUMS** |  | Yes |  |
| **WIMESSA** | Andrew Sandock | Yes |  |
| **WSSA** |  | Yes |  |
| **Speaker of Council** |  | No | Resigned |
| **Recording Secretary** | Rosalie Peng | Yes |  |