**REPORT OF THE AUS SOCIAL AFFAIRS – JULY 2018**

1. **Internal Orientation Coordination (IOC)**
	* Attended weekly IOC meetings with Campus Life and Engagement (CL&E), SSMU, and the other frosh-holding faculties.
	* Approved final draft of Memorandum of Understanding between the faculties and McGill for Frosh.
	* Received weekly updates at IOC meetings regarding IFC and gave feedback.
		+ IFC presented at the end of the month.
		+ Signed all contracts.
		+ Selected Frosh food providers for Beach Day.
		+ Decided on bus company for Beach Day.
	* Designated point person(s) for all major interfaculty events and specified role expectations.
		+ Sorted all logistics for All-Faculty concert and Beach Day.
	* Sent back all final decisions and feedback to IFC.
		+ Included all harm-reduction and logistical recommendations.
	* Signed artists for hip-hop stage at All-Faculty concert.
	* Continued major discussions regarding blacklist protocol and situations, MoU, and interfaculty procedures to handle contract violations on any level of authority.
	* Closed deal with Campus2Go as well as moved forward with other sponsorship opportunities.
	* Finalized orders for bracelets and bracelet colours. Decided on universal colour for leader and o-staff bracelets.
	* Ordered carabiner pins through SSMU as new sustainability and harm reduction effort.
	* Began drawing up plans for Registration Tent location layout.
	* Liaised with SPVM regarding MTL crawl routes.
	* Released official O-Week information and registration website.
	* Continued working with SSMU on alternative programming for Frosh events.
	* Met with Coryna from Discover McGill to discuss Discover McGill schedule, logistics for the day, areas of improvement, leader and staff expectations, etc.
2. **Orientation Planning Group**
	* Followed up regarding required documentation for Campus Space Proposal.
3. **Arts Frosh Planning**
	* Made July budget updates. Input new actual amounts for invoiced items.
	* Finished Campus Space Proposals for the office of Theresa Standing, Outdoor Events and forwarded to SSMU for submission.
	* Concluded negotiations with EUS and OAP for use of Lower Field for Group Formation.
		+ Lower Field will be shared by Arts Frosh and OAP during the morning. OAP will not be in operating hours, however will be serving only food to participants and staff during Group Formation.
	* Finalization of venues.
		+ Confirmed logistics of Circus for night event with other faculties.
		+ Confirmed all downtime “chill” zones.
	* Signed DJs for venues as well as any additional venue production expenditure.
	* Went live with theme, released video.
	* Released Frosh website, launched during theme release.
	* Finalized and created comprehensive schedule graphics for website, handbook, and social media.
	* Continued Social Media Challenges for Leaders, Orientation Staff.
	* IFC took all feedback and decisions from IOC and finalized contracts, organized bookings, and created schedules and layouts.
	* Selected candidates to facilitate Leader and O-Staff trainings.
	* Liaised with various restaurants, bars, and sponsors to receive final ads for Frosh handbook.
	* Signed La Diperie for the East Crawl.
	* Closed deal with ScotiaBank and Mosaic for Frosh Week Sponsorship and presence during Frosh registration.
	* Continued discussions with CIBC and Parc Cité for Frosh Week Sponsorship.
	* Met with Rachel from OSD to help with locations and accessibilities.
	* Met with ISC (other Inclusivity coords) to discuss how inclusivity will work at interfaculty events.
	* Designed group formation layout plan.
	* Brainstormed Orientation Staff shifts.
	* Ordered audio equipment for use during boat cruise.
	* Matrix finalized for MTL Crawl.
	* Forwarded final schedule to Red Frogs.
	* Booked LEA132 for Arts leader-specific training and to Leacock Building and LEA219 for Arts O-staff-specific training in August.

**Respectfully submitted,**

**Kimberly Yang

Vice-President Social Affairs
Arts Undergraduate Society of McGill University**