**REPORT OF THE AUS SOCIAL AFFAIRS – MAY 2018**

1. **Internal Orientation Coordination (IOC)**
   * Attended weekly IOC meetings with Campus Life and Engagement (CL&E), SSMU, and the other frosh-holding faculties.
   * Renewed Memorandum of Agreement from previous year.
   * Renewed contracts for All-Faculty Frosh Concert and Beach Day.
   * Began to lay groundwork for concert, finalized the signing of venues, continued contacting performers and talents.
     + Worked with other Frosh Committees to re-organize programming to accommodate a sudden venue change regarding the All-Faculty Frosh Concert.
   * Received weekly updates at IOC meetings regarding IFC.
   * Finalized planning for SSMU Frosh All-Coord retreat, briefed on the training programs for the weekend by CL&E.
   * Renewed the General Frosh Coordinator Contract. Revised to reflect a clearer description of courses of disciplinary action in the event of a coordinator’s breach of contract.
   * Liaised with other Frosh Committees to discuss themes and plan colours to prevent overlap.
   * Discussed challenges facing Frosh 2018 and areas of improvement.
   * Met with Nick from the Office of Sustainability to discuss how to incorporate sustainability in Frosh.
   * Met with Neil Janna, the all-faculty Frosh supplier who provides cups, bags, t-shirts, and other apparel.
2. **Arts Frosh Planning**
   * Finalized projected revenues and expenditures for Frosh 2018.
   * Finalized boat cruise booking with Croisières AML.
   * Met with EUS and its OAP team to finalize group formation location and time keeping in mind OAP operating hours and Engineering Frosh’s group formation.
   * Completed corporate sponsorship package and specialized package for MTL crawl. Made amendments to make prices more affordable for sponsors.
   * Created a contact list of potential sponsors for Frosh, began outreach.
   * Had faculty-specific retreat for Arts Frosh Committee to debrief Frosh 2017 and finalize schedule for Frosh 2017, establish timelines for each portfolio, and perform progress check-ins with each Coordinator.
   * Finalized Frosh week schedule.
   * Finalized “Camp Frosh” theme, began creation of logo, theme hints, staff social media challenges apparel, etc.
   * Finalized videographers for Frosh aftermovie.
   * Hired supplier to print Frosh booklets.
   * Signed position contracts with all coordinators and paid first half of stipends.
   * IFC began research into budgeting, restructuring logistics of Beach Day, and areas of improvement for harm reduction.
   * Began talks with ScotiaBank for Frosh Week Sponsorship.
   * Signed Carlos and Pepe’s, Brutopia, and McKibbin’s for the West Crawl. In talks with Wrap City, Mad Hatter, and Brass Door as an alternative to Bar des Arts if September construction renders BdA unavailable.
   * In talks with Chef On Call, La Petite Grenouille, Frappe, McKibbin’s, Bar James, Bar des Pins, and Arepara for East Crawl.
   * Worked with Jacqueline Gregory, Leacock building manager, to determine construction project timeline and how it will affect Bar des Arts as a West Crawl stop and the possibility of using Leacock lobby as registration area in August in the event of rain.
   * Began planning and getting volunteers for CSI McGill, event for CEGEP students visiting campus.
   * Nominated coordinators for Training Redesign team for CL&E.
   * Contacted Drivesafe, Red Frogs, and MSERT to book services for all venues.
   * Released applications for Implementation Team.
   * Reached out to Frank Dawson Adams Building for use of FDA Auditorium for Arts leader-specific training and to Leacock Building for use of LEA26 for Arts o-staff-specific training in August.

**Respectfully submitted,**

**Kimberly Yang  
  
Vice-President Social Affairs  
Arts Undergraduate Society of McGill University**