



Portfolio Hires

- Met with portfolio hires to discuss their goals for the year and ways in which I could best support them in achieving that
- Hiring for External Essay Centre Coordinator and Academic Affairs Commissioner re-opened

Faculty Meetings

- Attended Curriculum Committee Meeting on September 24th
- Attended Faculty of Arts Meeting on September 25th
- HSSLAC Meeting Postponed to October
- Student reps for both committees were presented at the meeting

Library Partnership Committee

- Met with head librarian at McLennan to discuss goals for the year
- Took a tour of Library to see the physical improvements that were made due to last year's committee
- About to finalize Library Partnership committee which should be meeting in the next week
- Goal for the year is to focus on equitable and safe spaces in the Library (Having an Indigenous study room, Hygiene products in bathrooms, permanent Land Acknowledgement at the entrance of the building)
- Please forward any other ideas that you may

Peer Tutoring Applications

- Applications have now closed
- Will be approving allocations with VP Finance before sending Tutor contracts to departments

ASEF

- Releasing applications at the end of the week
- Will be sending them out to departments and department chairs
- Profs will be able to apply for funding for Winter 2019

Textbook Lending Program

- Meeting with Webmaster this week to discuss best ways to lend textbooks
- Looking into an electronic tracking system
- Debating on whether departments should be responsible for lending textbooks or if they should be distributed from a central location

Equity in Education

- Reached out to Equity Commissioners to possibly collaborate on hosting discussions circles throughout the year covering various topics

- Talks would include equity in education, being a POC in arts, how to make education more equitable

DART

- First DART meeting will be held October, 2nd from 6-7pm in the AUS Basement

Office Hours

- Monday and Wednesday from 9:30 to 12:00