

**Arts Undergraduate Society of McGill University**

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**Report of the AUS VP Finance – May 2018**

* **Transition**
  + **Tried to label unlabeled transactions and deposits in quickbooks**
  + **Almost, all are done but still waiting on information about AUIF transactions and other credit card expenses**
* **Frosh**
  + **Budget is made, everything looks good (attached)**
  + **Frosh Retreat was slightly over budget, but it should be okay because we have a large buffer and should be getting more sponsorship than expected**
* **Audit**
  + **Prepared most of the documents on the preparation memo, ran into some problems because of the unlabeled transactions**
  + **Still need to create reports for the month of may and other minor things, but with Annabel and Maria’s help all should be okay!**
* **Misc.**
  + **Cleaned office**
  + **Trained new assistant with Shannon**
  + **Making long-term plans for things to do during the summer, primarily by-laws but I am going to wait till previous years finances are cleaned up**

**Respectfully Submitted,**

**Mia Trana**

**Vice-President Finance**

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