**Arts Undergraduate Society of McGill University**

**Legislative Council**

**September 10th, 2019, 6:00 PM**

* 1. Call to Order
		+ 6:06 pm
	2. Territorial Acknowledgement
		+ AUS would like to acknowledge that McGill University is situated on the traditional territory of the Kanien’kehá:ka, a place which has long served as a site of meeting and exchange amongst nations. AUS recognizes and respects the Kanien’kehá:ka as the traditional custodians of the lands and water on which we meet today.
	3. Roll Call
	4. Meeting Minutes for Approval: N/A
	5. Approval of the Agenda
		+ Motion to add two new items to New Business
			1. Motion to Ratify Election Dates
			2. Motion for the AIO Fee Change
			3. Adding them as points 3 and 4 underneath New Business
		+ Second mover: CSAUS
		+ Motion passes; motions added to agenda
	6. Announcements
		+ VP Social: The *Events Planning and Implementation Committee* (EPIC) is hiring right now; it's the hiring season for the EPIC portfolio. If you're interested in event planning and want more involvement in Arts, please consider applying! The application will be shared on the AUS Facebook page and on our Instagram.
		+ President: Reminder - please use the microphone when you speak, for accessibility's sake. When you're voting or want to bring something to the Speaker's attention, raise your placard high.
		+ CSAUS: As some of you may already know, CSAUS' Professor Desmond Morton has passed away. CSAUS wishes to acknowledge his great work in the study of Canada, his contributions to McGill, and to Canadian Studies as a whole.
		+ VP Internal: Our Departmental Orientation is happening next week on Friday, September 20. We are so sorry for scheduling it on Jewish holiday; it will not happen again. We have a makeup orientation date scheduled as well on Thursday, October 3.
		+ ASA: Anthropology is having a welcome back Wine and Cheese event on Tuesday, September 17 from 6-9 pm in ARTS 160. We're also doing TA Tuesdays again, possibly at Thompson House, which will be announced on our Facebook page - possibly in collaboration with the graduates.
	7. [AUS State of the Society Presentation](http://ausmcgill.com/wp-content/uploads/2019/09/AUS-State-of-the-Society.pdf)
		+ Remarks added to presentation (President)
			1. Sit on an AUS or Faculty Committee - List which AUS committees you want to be apart of, we'll filter your requests, then assign you to a committee!
			2. Representation
				- FEARC - If you know any first years, it'd be great for them to get involved and to get their feet into McGill politics!
			3. Assistants - They'll greet you in the office or help you with reservations! Their names are Rosalie, Julia, and Sierra.
			4. Our Secretary General, Nathan, ensures accountability and oversees HR that AUS does
		+ Questions
			1. GSFSSA: We're going to be looking to plan some lounge space for ourselves this year. We haven't started it or looked into it but do we look into it through a conversation with you?
				- President: Send us your room booking requests and we will try to accommodate them. However, there are no promises, as space is a HOT commodity right now. There is construction and the admins' stubbornness, so it hasn't been an easy process finding space. Departments who had their offices and meeting spaces displaced by construction are our top priority (e.g. Anthropology [ASA]), but we're still waiting for the keys that McGill Admin ordered for us to unlock the spaces we were given.
			2. CSAUS: I’m interested in how the logistics of BdA are going to work with the Arts Lounge being closed?
				- VP Social: I am SO glad you asked. Basically, the thing with BdA is that the Arts Lounge isn't open anymore, obviously. I've been working all summer, especially the last few week or two, to work out different deals with people. Essentially, we are probably not going to have one space that's exactly like Arts Lounge or have it to ourselves at the same times as the last few years. I am working it out with different venues. This year, the other faculties are lovely people so if you see anyone from other faculties, please be nice to them. They've agreed to sit with me and work out a deal to allow me to use and borrow their space on Thursday and we can have BdA the way we want. BdA is not getting shut down so if anyone asks you or if you hear BdA is getting shut down, that's not true. As you can see, we released our BdA staff application so we're still looking for new staff and operating as usual. Hopefully BdA will be open by October 1, as I’m talking things through in the next week or two.
	8. [Roberts Rules Review Presentation](http://ausmcgill.com/wp-content/uploads/2019/09/robert-rules-review.pdf)
		+ Remarks added to presentation (Speaker)
			1. Purpose of Rules of Order
				- Crosstalk - defined as talking to neighbors or asking another question to a person to whom you just asked a question
				- Raising placards - we enforce this role because you're not actually listening if you're raising your placard while someone is speaking
			2. Some unclear rules
				- Point of personal privilege - use this point during situations like if someone's not speaking loud enough
			3. There could be room for more equity in Robert's Rules in terms of personal privilege. If you want to add/expand upon what Point of personal privilege is in the Standing Rules you can do that.
				- There will be an anonymous feedback form about meetings by the Secretary General. Otherwise, you're welcome to talk to me or the president. Email either of us for concerns. The form will be out this week and definitely before the next meeting.
		+ Questions
			1. PSSA: We can record our own notes, correct? (In response to "NO RECORDING")
				- Speaker: Yes. You just can't, like, go to the McGill Daily and say you're quoting someone when you're not using the Official Minutes.
	9. Unfinished Business
	10. New Business
		+ [Motion to Ratify Executive Committee Decision](http://ausmcgill.com/wp-content/uploads/2019/09/1-Motion-to-Ratify-Executive-Decision.pdf) [PASSED]
			1. Motion (VP Finance)
				- Firstly, this motion relates to a decision that was taken during the summer to look at restructuring our internal bookkeeping system. Essentially, it allocated some money for us to pay our auditor's consulting system to fix our books and technical problems. The second thing is, in order to enable this, it authorizes me to put a temporary stay on all financial transactions so that work can be done more efficiently.
			2. Questions
				- CSAUS: I was wondering if you have a timeline on how much time it'll take to do the reconciliation of books and how long the blackout of transactions will be?

VP Finance: The timeline is outlined in the planning referendum sent out in beginning of September. We're expecting this to be done by the end of September. Changes from this restructuring will be included in the Departmental Orientation.

* + - 1. No debate
			2. Voting
				* Motion passes
		- [Motion to Increase Allocated Funds of the AUIF](http://ausmcgill.com/wp-content/uploads/2019/09/2-Motion-to-Increase-AUIF.pdf) [PASSED]
			1. Motion (VP Finance)
				* Basically, the motion before you is a simple amendment to increase the yearly proportion from 5% to 10% and to increase the cap from $10,000/year to $30,000/year. The reason for this is that consistently, year after year, approximately $30,000 from the AUIF doesn't get spent. So, this motion here will make sure that all the money collected gets used as effectively as possible and to actually get allocated to student needs. We're forcing the AUIF to collect and address the funds. And just a note from an administrative point - while these are our by-laws, there is a second component: the McGill Administration collects this fee. So, this motion might have to come back to Council with minor modifications after we consult with McGill Admin, but, as of now, there's no reason that should happen. I just wanted to let you know for the sake of transparency.
			2. No questions
			3. No debate
			4. Voting
				* Motion passes
		- [Motion to Ratify AUS Election Dates](http://ausmcgill.com/wp-content/uploads/2019/09/Motion-to-Ratify-Election-Dates.docx) [late] [PASSED]
			1. Motion (President)
				* This is a motion to ratify the AUS Election Dates. Basically, this outlines a timetable for what Elections AUS has decided upon for referendum and election dates. This applies to you as departments. We've been getting emails for by-elections for positions you need to fill (resigned positions or ones that weren't filled in the first place). The Fall Referendum will start November 11 (Campaign Period) if this is approved. Polling will be from the 18th to the 20th.
			2. No questions
			3. No debates
			4. Voting
				* Motion passes
		- [Motion for the AIO Fee Change](http://ausmcgill.com/wp-content/uploads/2019/09/Motion-AIO-Fee-Change-10th-September.docx) [PASSED]
			1. No debates
			2. Voting
				* Motion passes
	1. Executive Officer Reports
		+ President [late]
			1. [May](http://ausmcgill.com/wp-content/uploads/2019/09/President-May-.docx)
				- As I mentioned earlier, I worked with McGill Admin (specifically Leacock Building Admin) about construction. We're still working space issues out and I'll keep you guys updated with details going forward. Some members of AUS and I met with Kevin Byers, head of AUS Security, to see how we can collab with them going forward. That's been a large part of my role this summer. Some of the previous execs did not leave exit reports or did not meet with their successors so we're trying to fill those gaps. As some of you know, I was VP Communications last year, so I
				- Met Secretary General, Nathan, about accountability and to train execs on constitutional matters
			2. [June](http://ausmcgill.com/wp-content/uploads/2019/09/President-June.docx)
				- HDRIVE - where we compile all our contracts and documents
				- Helped in small capacity with the audit
			3. [July](http://ausmcgill.com/wp-content/uploads/2019/09/President-July.docx)
				- Very miscellaneous work
			4. [August](http://ausmcgill.com/wp-content/uploads/2019/09/President-August.docx)
		+ [VP Academic](http://ausmcgill.com/wp-content/uploads/2019/09/Council-Report-Academic-10th-September.pdf) [late]
			1. My role isn't very summer-heavy but I want to give a debrief about what I'm anticipating for this year.
			2. Questions
				- GSFSSA: What was the Peer Tutoring? I don't know what our role is in that.

VP Academic: I send out an email about the Peer Tutoring application. If your department wants Peer Tutors, just fill out the application!

* + - VP Communications
			1. In the summer, I worked with Handbook Coordinators to deliver the handbooks. It has a super cool layout this year so feel free to take one. There are a bunch here and we're proud of them. They're sick, honestly. The first listserv came out and it has a new layout which looks like the handbook.
				* [May](http://ausmcgill.com/wp-content/uploads/2019/09/MAY-report.docx)
				* [June](http://ausmcgill.com/wp-content/uploads/2019/09/JUNE-report.docx)
				* [July](http://ausmcgill.com/wp-content/uploads/2019/09/JULY-report.docx)
				* [August](http://ausmcgill.com/wp-content/uploads/2019/09/AUGUST-report.docx)
			2. Questions
				* President: Do you have deadlines for when we should submit listserv submissions to make sure they're featured in next listserv?

VP Communications: I'm doing them every Monday so if you can submit every Friday? You can message me personally to get submissions, you don't have to do the submission form.

* + - * + VP Services: By "message me personally," you mean to email you, right?

VP Communications: Yes

* + - * + PSSA: In the listserv, you signed as "Ms. Communication," but maybe in the future emails you should put your name, because people were confused about who to contact about communications.

VP Communications: Okay, I will do that, thank you

* + - [VP External](http://ausmcgill.com/wp-content/uploads/2019/09/VP-External.pdf)
			1. *VP Academic presented on behalf of VP External, who was absent*
			2. No questions
		- [VP Finance](http://ausmcgill.com/wp-content/uploads/2019/09/VP-Finance.pdf)
			1. There's a mistake in the latter part of my report - I discussed the AIO, but there's an error due to a misunderstanding on my part. The majority of the summer was spent working on the audit. I wanted to make sure the financial statements were actually representative of our transactions.
				* The AUIF fee has been dispersed. The numbers are the same, there's just been changes to what the actual projects were that the actual funds were allocated for. Appendix A Section 4 has everything you need to know about that. I've requested information on past expenditures for all the funds going back 5 years. Departmental allocations are released 15 days after ADD/DROP, so on Wednesday, October 2.
			2. Questions
				* VP Academic: When will SNAX be reopening?

VP Finance: 2 weeks? But it'll probably be later.

* + - * + President: Will SNAX be taking debit and credit this year?

VP Finance: I can't provide comment on that at this time. We're looking into that, absolutely.

* + - [VP Internal](http://ausmcgill.com/wp-content/uploads/2019/09/VP-Internal-Report-Sept-10.pdf) [late]
			1. I will have the permit for the first wine and cheese event, which will be in about a week.
			2. I had a meeting with the SUS President today. For the 7 departments who are in both AUS and SUS, we'll send an email for whether you have to attend the Equity trainings for both departments.
			3. Update: Only the last 4 dates for pre-booked wine and cheeses are available. My office hours will be TBD and decided by the next meeting, but they'll be in my next report.
		- [VP Services](http://ausmcgill.com/wp-content/uploads/2019/09/VP-Services-Monthly-Report-1.pdf) [late]
			1. There's an idea in the air with Aidan and me for making a pledge for the Canadian Federal Election. Maybe a text reminder for out-of-country students to get their mailed ballots. October 21. Really encourage voting. Especially for this scary election.
		- VP Social
			1. [May](http://ausmcgill.com/wp-content/uploads/2019/09/VP-Social-May.docx)
				* IOC - Internal Orientation Committee

Made up of VP Social and other VP Social/Internal in respective undergraduate societies and campus engagement Clay. In May, we laid out the ground work for all inter-faculty events like the concert and Beach Day. Renewed the MOU and the General Frosh Coordinator contract (what's given to every frosh coordinator and what they have to sign to continue). Started by discussing challenges to Frosh 2019 from 2018 feedback.

* + - * + Mistake: "Finalized Camp Frosh" should be "Finalized FRIENDS Frosh"
			1. June (rough notes on Kim's phone; not on the Agenda)
				* Everything in May but continued

Any contracts we signed and closed deals

Started talking to police regarding Beach Day and other major events where there's an influx of people in one area

Started talking to artists to come and play for the All-Frosh concert

Met with D-MUDDLE to go over IRP, etc.

New university complex expanded to become more broad to hold more people accountable

Started working in general on Beach Day and All-Faculty Concert

It went very smoothly! Did bus loading in record time. A lot of work went into that and exploring lots of options went into that.

OPG - Orientation Planning Group

I don't know what the point of it is and why they keep asking me to go but it's mainly a bunch of advisors from each Faculty talking about Discover McGill, which we have nothing to do with, but they made us go and talk about it.

A nice thing that came from that was the OSD

McGill had a completely blind Froshie so we liaised with the OSD to actively include him and get what he needed.

He said he had "the best time ever," that he didn't feel like he couldn't enjoy the events just like everyone else, and that he can't wait to get involved with the AUS more.

* + - 1. July (rough notes on Kim's phone; not on the Agenda)
				* Slower month because everything was wrapped up
			2. August (rough notes on Kim's phone; not on the Agenda)
				* Things were really crazy
				* Registration tent - everyone got our tags, deliveries, and merchandise and started selling tickets to Frosh and got Froshies to pick up their stuff

Lots of last minute finances, running around, and crises

* + - * + Frosh

It took a lot out of me so I had to take time off

Logistics - feel free to email me or ask me, I'm open about it

Questions, comments, suggestions for next Frosh - let me know too

* 1. Reports of the Arts Representatives and Senators
		+ Arts Representatives *[All absent due to SSMU Council; presented by President]*
			1. [Arts Representative Adin Chan](http://ausmcgill.com/wp-content/uploads/2019/09/Arts-Representative-Adin-Chan.pdf)
			2. [Arts Representative Andrew Chase](http://ausmcgill.com/wp-content/uploads/2019/09/Arts-Representative-Andrew-Chase.pdf)
			3. [Arts Representative Shreya Dandamudi](http://ausmcgill.com/wp-content/uploads/2019/09/Arts-Representative-Shreya-Dandamudi.pdf)
		+ Arts Senators
			1. [Senator Chloe Kemeni](http://ausmcgill.com/wp-content/uploads/2019/09/Tues-September-1019-AUS-Council-Senator-Chloe-Kemeni.pdf)
				- Still waiting on first meeting, although we did receive some critiques on the McGill Sexual Violence Policy, so we'll probably review that first meeting.
				- McGill Diversity Reports were kept lowkey by admin because they don't want people to know about it, perhaps?
				- Senate Caucus last night
				- Did not attend SSMU retreat due to prior commitment in Toronto
			2. [Senator Henrique Mecabô](http://ausmcgill.com/wp-content/uploads/2019/09/2019.09.08-Henrique-Mecabo%CC%82-Legislative-Council-Report.pdf)
				- *Absent; presented by Senator Chloe*
	2. Reports of Departmental Associations (not required for first meeting)
		+ Speaker: Please sign up! If 3-4 departments sign up every week, meetings will go much faster!
	3. Question Period
		+ GSFSSA: I'm finding people are using a lot of acronyms or referring to first names. Maybe we should avoid that for the first meetings.
		+ GSFSSA (to VP Internal): The Departmental Orientation - is that for everyone within the department executive?
			1. VP Internal: Yes, everyone in your exec must attend.
		+ ASA: One thing that the President told me to bring up was about the Constitution for ASA. It had been revised last year, and we looked it over but did not get to review it. Is there a timeline or is there anything we can do to expedite that process?
			1. VP Internal: Elections AUS will get in touch with you about that and are asking any departments with vacancies or constitutional issues to contact them by Tuesday, September 17.
			2. President: During the referendum vote, you can also vote for constitutional stuff on the same day.
		+ PSA: There was some confusion among members of the executive council on whether we have room-booking privileges. What is the status on that? I expect the answer is not known off-hand.
			1. VP Internal: I will get in touch with you directly about that.
		+ VP Services: Table bookings in Leacock are working differently this year. Because of construction, we have 3 tables unavailable. We're opening up more tables. For Arts, it's free, for non-Arts, it's $15.
		+ WIMESSA: If we could get WIMESSA on the Agenda and Roll Call?
			1. Speaker: Yes, I'll do that right now.
		+ MUGS: Follow-up question about Orientation: I was wondering if the requirement for every department exec to attend includes the VP External to SUS?
			1. VP Internal: I spoke to the SUS President about that. You are only expected to come to the first hour of the Arts Orientation, not the Equity training, but to attend the full SUS Equity training
		+ GSFSSA: How long is the Orientation?
			1. VP Internal: 3 hours: 6-9 pm
		+ CSAUS: For Jewish students who will not be able to make it, are there make-up days?
			1. VP Internal: Our alternate day is October 3. I will send an email about that tonight.
	4. Next Meeting is 18 September at 6pm!
	5. Adjournment
		+ President: Motion to Adjourn
			1. Second motioner: CSAUS
		+ Motion passes. Council adjourned at 7:47 pm