**REPORT OF THE AUS SOCIAL AFFAIRS - JULY 2019**

1. **Internal Orientation Coordination (IOC)**
	* Attended weekly IOC meetings with Campus Life and Engagement (CL&E), SSMU, and the other frosh-holding faculties.
	* Approved final draft of Memorandum of Understanding between the faculties and McGill for Frosh.
	* Received weekly updates at IOC meetings regarding IFC and gave feedback.
		+ IFC presented at the end of the month.
		+ Signed all contracts.
		+ Selected Frosh food providers for Beach Day.
		+ Decided on bus company for Beach Day.
	* Designated point person(s) for all major interfaculty events and specified role expectations.
		+ Discussed supplying buses or taxis between two concert venues. Ultimately chose taxis.
	* Sent back all final decisions and feedback to IFC.
		+ Included all harm-reduction and logistical recommendations.
	* Discussed artists/talent.
	* Continued major discussions regarding blacklist protocol and situations, MoU, and interfaculty procedures to handle contract violations on any level of authority.
	* Moved forward with other sponsorship opportunities.
	* Finalized orders for bracelets and bracelet colours. Decided on universal colour for leader and o-staff bracelets.
	* Began drawing up plans for Registration Tent location layout.
	* Liaised with SPVM regarding MTL crawl routes and Beach Day.
	* Released official O-Week information and registration website.
2. **Arts Frosh Planning**
	* Made July budget updates. Input new actual amounts for invoiced items.
	* Finished Campus Space Proposals for the office of Theresa Standing, Outdoor Events and forwarded to SSMU for submission.
	* Signed DJs for venues as well as any additional venue production expenditure.
	* Went live with theme, released video.
	* Designed and released Frosh website, launched during theme release.
	* Finalized and created comprehensive schedule graphics for website, handbook, and social media.
	* Continued Social Media Challenges for Leaders, Orientation Staff.
	* IFC took all feedback and decisions from IOC and finalized contracts, organized bookings, and created schedules and layouts.
	* Selected candidates to facilitate Leader and O-Staff trainings.
	* Liaised with various restaurants, bars, and sponsors to receive final ads for Frosh handbook.
	* Signed Alto’s for East Crawl.
	* Continued discussing with Mosaic for Frosh Week Sponsorship and presence during Frosh registration.
	* Continued discussions with other sponsors for Frosh Week Sponsorship.
	* Met with Rachel from OSD to help with locations and accessibilities.
	* Designed group formation layout plan.
	* Brainstormed Orientation Staff shifts.
	* Ordered audio equipment for use during boat cruise.
	* Matrix finalized for MTL Crawl.
	* Forwarded final schedule to Red Frogs.
	* Booked venues and made plans for Arts Social and Arts Leader & Staff Event.
	* Booked ADAMS AUD for Arts leader-specific training and MCCENG13 for Arts O-staff-specific training in August.
	* Discussed options to accommodate full visually-impaired Froshie.
	* Met with representatives at Piknik Elektronik and MUS to finalize logistics and payments for event.
	* Discussed transportation options to Parc Jean-Drapeau on the Sunday.
	* Met with Arts OASIS to discuss what they would like to see improved for Arts OASIS.
	* Hired media team.

**3. Involvement Restriction Policy**

* SSMU finally returned our emails and started working on the interfaculty IRP.

**Respectfully submitted,**

**Kimberly Yang

Vice-President Social Affairs
Arts Undergraduate Society of McGill University**