**REPORT OF THE AUS SOCIAL AFFAIRS – AUGUST 2019**

1. **Internal Orientation Coordination (IOC)**
   * Attended weekly IOC meetings with Campus Life and Engagement (CL&E), SSMU, and the other frosh-holding faculties.
   * Signed Memorandum of Understanding
     + Had individual meeting with Chris Buddle to go over plans for Frosh, addressed concerns brought up by the university.
   * Received weekly updates at IOC meetings regarding IFC and gave feedback.
     + IFC presented final Beach Day logistics, including loading and unloading layout at the end of the month, schedule, and Beach Club layout.
     + IFC presented logistics for New City Gas.
   * Finalized all details, including logistics, harm-reduction, and shifts, concerning Beach Day and All-Faculty concert.
   * Finalized Crash Pad with SSMU.
   * Coordinated shared time between faculty media teams during interfaculty events.
   * Opened online registration for Frosh and finalized ticket prices.
   * Finished discussions regarding blacklist protocol and situations, MoU, and interfaculty procedures to handle contract violations on any level of authority. Revised and signed coordinator and staff contracts as necessary.
   * Finalized plans for Registration Tent location layout on Lower Field.
   * Liaised with SPVM to go over plans for Beach Day and routes Montreal Crawl.
   * Leader and Orientation Staff training facilitators decided on.
2. **Arts Frosh Planning**
   * Final budget updates. Input new actual amounts for invoiced items.
   * Finalized deals with all sponsors, signed all contracts.
   * Finished shift schedule and registration tent schedule for Frosh week.
   * Promoted ticket sales.
   * Read through bursary applications and dealt full bursaries to participants depending on need.
     + This was done in collaboration with the Student Aid Office.
   * Montreal Crawl individualized schedules for groups finished.
   * Received approval for use of Forbes Field for Movie Night.
   * Booked equipment and received trademark rights for movie.
   * Received approval for use of Reservoir for Group Formation.
   * Released Frosh schedule.
   * Designed and ordered registration tent banner as well as other materials.
   * All venues finalized and signed, walk-throughs and visits were done of each site.
   * Committee completed final coordinator trainings and course refreshers.
   * Coordinators selected to facilitate staff trainings received facilitator trainings and performed trainings to leaders and staff.
   * Received all inserts, merchandise, and promotional materials for Frosh kits.
   * Bag stuffing organized in the Arts Lounge to fill all 1400 frosh bags.
   * Met with representatives at Piknik Elektronik and MUS to finalize logistics and payments for event.
   * Met with AML Croisieres to finalize logistics, security, production, and payments for event.
   * Met with Arts OASIS and relative offices to finalize logistics for Discover McGill.
   * All required materials for Frosh registration gathered.
   * Bag pick up/registration ran from August 23rd-29th. Coordinators staffed the tent from 9:00AM to 5:00PM, handing out frosh bags and apparel to participants as well as clamping their frosh bracelets on them.
   * Purchased dietary restriction bracelets.
   * Created Faculty-specific trainings.
   * Faculty Specific training held for the Leaders and O-Staff to brief them on various Frosh week events and handed out apparel.
   * Rewrote and signed all Leader and Staff contracts.
   * Had Arts Social and Leader and Staff Event.
   * Finishing touches on programming and final coordinator trainings completed. Many last minute meetings and challenges (as always).
3. **FROSH - if there are any questions about the actual events of Frosh (August 29-September 1) please feel free to directly contact me at** [**social.aus@mail.mcgill.ca**](mailto:social.aus@mail.mcgill.ca) **and I will be happy to meet and chat.**
4. **IRP**
   * Continued work with SSMU. Due to circumstances beyond AUS or other faculty associations’ control, we could not implement in time for Frosh 2019.
5. **Bar Des Arts**
   * Re-started negotiations with EUS and MUS.

**Respectfully submitted,**

**Kimberly Yang**

**Vice-President Social Affairs  
Arts Undergraduate Society of McGill University**