



October 2nd, 2019

Vice-President Services Report

General

- Updated Office Hours:
 - MW 2:00PM – 4:00PM
 - R 12:00PM – 1:00PM
- Tasked SSMU Arts Representatives to ask constituents about quality of AUS services and if there's a need for the creation of additional services
- Shared duties with VP Academic Ananya on Textbook Lending Program
- Possibility of moving French Conversation Circles from VP Communications to VP Services portfolio

Table Bookings & Lounge Bookings

- 2 tables now available!
- AUS/Non-AUS groups limited to 6 tables total per semester
 - 2 per type – samosa, bake sale and info table
- AUS groups and sponsors will be prioritized
- Meeting with Ferrier about possible room bookings on the 3rd floor
- Reminder: Groups are not allowed to move tables away from their designated spot

Locker Rentals

- New Rules:
 - If you cancel rental after paying, you only get the \$10 deposit for the lock back, not the \$25
 - If you don't clear out your locker by the last day of school for each semester (Fall 2019 – Tuesday, December 3rd; Winter 2020 – Tuesday, April 14th) AUS Assistants and I will clear out your lockers
 - We will keep items by up until the end of exams, then we'll donate what's uncollected
- Emails to be sent out in advance to notify folks



Sponsorship

- Hiring an additional coordinator
- Sponsors: Princeton Review
- Set current coordinator to look for clothing and food sponsorships
- If any departmental associations are in need of sponsorships, send in their inquiries to VP Services (ex. Clothing, food etc.)

Essay Centre

- Open for business!
- Hours:
 - Monday : 12-1 | Tuesday : 11:30-12:30 | Wednesday : 10-11 | Thursday : 11-12 | Friday : 12
- If by appointment, fill out this form
 - https://docs.google.com/forms/d/e/1FAIpQLScDq7_h_wl53CzxLDT1dJ-OFU_jrXxiT0Xd_T_hLijLwIxixQ/viewform?usp=send_form
- Location:
 - Gould (Champagne) Conference Room
 - Ferrier
 - Accessibility concerns with both locations
- **FREE COFFEE!!**

Media

- Booked and busy!
 - (1) Media Coordinator and (1) Photographer, currently in the process of hiring more
 - **Please send in shoot requests 1-2 weeks in advance**
- Proposed to increase stipend for Media Team members from \$100 a year to \$100 a semester in Budget Proposal
 - 2 allocations: \$100 to be paid December 7th, 2019, \$100 to be paid April 30th, 2019
 - Hours put into preparing, doing and editing shoots takes a lot of time, and creatives should be paid their due



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