



Arts Undergraduate Society of McGill University
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Motion to Approve the By-Laws of Mental Health at AUS (MHAUS)

Whereas the AUS exists to represent all McGill students in the Faculty of Arts and to promote their welfare and interests;

Whereas the AUS exists to provide activities and services to enhance the educational, cultural, environmental and social conditions of its members;

Whereas the Mental Health at Arts Undergraduate Society is active and has been meeting regularly;

BE IT RESOLVED, THAT the bylaws be amended to include the Mental Health at Arts Undergraduate Society Committee (MHAUS), detailed in Appendix A;

BE IT FURTHER RESOLVED, THAT three (3) seats be reserved reserved for Councillors on this Committee.

Moved by:

Darshan Daryanani, AUS VP External

Seconded by:

Written by:

Stephanie Sanchez-Lopez, *Mental Health Commissioner*

Ella Christiaans, *Mental Health Commissioner*

Mental Health at Arts Undergraduate Society Committee By-laws

Revision History:

November 13, 2019 (ratification)

BACKGROUND

These by-laws serve as the terms of reference for the Mental Health at Arts Undergraduate Society (MHAUS) Committee.

Article I: Establishment

1.1 The Mental Health at Arts Undergraduate Society Committee, hereinafter referred to as MHAUS, is an entity of the Arts Undergraduate Society (AUS) and shall be governed by these by-laws.

Article II: Mission

2.1 The mission of MHAUS shall be to:

- 2.1.1 Be a reference point for resources concerning mental health and wellness on campus and plan events to raise awareness of the cause.
- 2.1.2 Strengthen the relations between the AUS, mental health groups across campus, and mental health commissioners.
- 2.1.3 Act as a consultative body to external groups regarding student mental health and wellness.

Article III: Membership

3.1 The MHAUS Executive Team shall consist of 8 executive members:

- 3.1.1 Two (2) Mental Health Commissioners (“Co-Chairs”);
- 3.1.2 Two (2) Vice President Communications;
- 3.1.3 One (1) Vice President Coordination;
- 3.1.4 Two (2) Vice Presidents Outreach;
- 3.1.6 The AUS Vice President External, as an *ex officio* member

3.2 The Co-Chairs shall:

- 3.2.1 Chair the MHAUS weekly meetings and be responsible for fulfilling the mission of MHAUS as described in Article 2 as well as overseeing its operation;
- 3.2.2 Be responsible for the finances of the committee;
- 3.2.3 Be responsible for taking the minutes of each meeting and distributing them to the rest of the MHAUS Executive Team;
- 3.2.4 Liaise and report with and to the AUS, through the AUS Vice President External.

3.3 The Vice Presidents Communications shall:

- 3.3.1 Be in charge of all MHAUS social media platforms by posting regularly and answering queries and messages;
- 3.3.2 Assist the Co-Chairs in the moderation of events and panels, and join the Co-Chairs in representing MHAUS at external meetings and events.

3.4 The Vice President Coordination shall:

- 3.4.1 Be responsible for the logistics of planning and executing events such as booking rooms, tables, estimating attendance;
 - 3.4.2 Be responsible for creating event pages and promoting events on social media platforms.
- 3.5 The Vice Presidents Outreach shall:
- 3.5.1 Coordinate between MHAUS, other McGill groups and external resources beneficial to the student body;
 - 3.5.2 Be responsible for organizing sponsorship opportunities;
 - 3.5.3 Be responsible for facilitating communication between MHAUS and AUS students to receive feedback on events and initiatives that will be implemented in following events.
- 3.6 All Executive members will take part in shaping events and generating goals and initiatives for the upcoming year.
- 3.7 The AUS Vice President External shall:
- 3.7.1 Act as an administrative liaison between the MHAUS Executive Team and the AUS.

Article IV: Powers and Duties of MHAUS

- 4.1 MHAUS shall recognize the supremacy of the AUS Constitution and by-laws and shall be bound by them.
- 4.2 MHAUS shall work to realize their mission as stated in Article 2 of these by-laws.

Article V: Meetings of MHAUS

- 5.1 MHAUS shall meet weekly throughout the year.
 - 5.1.1 The Co-Chairs reserve the right to increase or decrease the number of meetings.
- 5.2 Quorum shall be one (1) Mental Health Commissioner and half (1/2) of the remaining Executive Team.
- 5.3 MHAUS may invite representatives from external groups to sit in on meetings and give presentations.

Article VI: Appointment of the MHAUS Executive Team

- 6.1 The MHAUS Mental Health Commissioners shall be appointed for the following year by the presiding AUS Vice President External, the AUS Vice President External elect, and the presiding Mental Health Commissioners, before the end of the Winter semester.
- 6.2 The appointed Mental Health Commissioners will be responsible for appointing the rest of the MHAUS Executive Team by October the following year.
- 6.3 Any member of the AUS is eligible to apply.

Article VII: Amendments

- 7.1 Amendments to these by-laws should first be discussed by the MHAUS Executive Team and with the AUS Vice President External.
- 7.2 Amendments to these by-laws shall follow by-law amendment procedures as laid out in Article 24 of the AUS Constitution.