

**Arts Undergraduate Society of McGill University**

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**VP Finance January 29, 2020 Report**

**Budget:**

* Nothing to report

**Ferrier Display:**

* Meeting with FCC and Fridge Door Gallery representatives to decide on locations of selected works in Ferrier rooms 303 and 315.

**QuickBooks, Financial By-laws and Internal Bookkeeping Restructuring:**

* Formalization of cheque issuing rules. A reminder: all cheques requested between Monday and Friday of one week are ready for collection on the following Tuesday.
* Cheques issued before the Restructuring Initiative are being reclassified to comply with the current budget reclassification.

**AUIF, ASEF, ACLF, AIO, AUTF:**

* AUIFC applications will be released early next week. Due date: Feb 21, 2020. Meeting early/mid March – in contact with Dean about room booking and Arts Faculty committee representation.
* Attended LPC meeting.
* Meeting later this week with SSAO and VP Academic to finalize rules for Work Study employment category reclassification.

**FMC:**

* Please see FMC Decisions from the Jan 28, 2020 meeting attached for approval.

**Ethical Business Practices By-laws:**

* Held meeting with EBPCs.
* Working to compile final report, fee proposals and recommendations.

**SNAX**:

* Timeline for debit machine is end of February 2020
* Inventory implementation and POS change begins at the end of mid-March

**Food Handling:**

* Food equipment (heaters, gloves, hair nets, Snitol) was purchased last Friday. The purchase was coordinated with the passing of the food handling procedure.

Office hours:

Tuesday (10-11), Thursday (10-1:30) and Friday (2-3)

Respectfully,

Stefan Suvajac