

**Arts Undergraduate Society of McGill University**

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**VP Finance January 14, 2020 Report**

**Budget:**

* Nothing to report

**QuickBooks, Financial By-laws and Internal Bookkeeping Restructuring:**

* Formalization of cheque issuing rules. A reminder: all cheques requested between Monday and Friday of one week are ready for collection on the following Tuesday.

**AUIF, ASEF, ACLF, AIO, AUTF:**

* AUIFC applications will be released early next week. Due date will be in late Feb. Meeting early/mid March.

**FMC:**

* Please see FMC Decisions from the Nov 28, 2019 meeting attached for approval.

**Ethical Business Practices By-laws:**

* Held meeting with EBPCs.
* A reminder: EPBCs have sent out a large email to all departmental VP Finances about meetings to discuss changes to the Ethical Business Practices By-laws. Consultations ongoing.
* EBP Committee is meeting regularly.
* Please give input – it will be very useful. We are really looking for community engagement on this policy question.
* As part of meeting with McGill Sustainability office, working on determining McGill’s procurement standards and procedures.

**SNAX**:

* Have contacted McGill IT to try installing network cables in SNAX to try move toward expanding methods of payment.
* Purchased Space-heaters.

**Food Handling:**

* Scheduled Food Safety Management training for SNAX manager. Manager now MAPAQ certified.
* Arranging purchases of food-safety equipment.

Office hours:

Tuesday (10-11), Thursday (10-1:30) and Friday (2-3)

Happy new year!

Respectfully,

Stefan Suvajac