



**September 15th, 2019**

## **Vice-President Services Report**

### **General**

- Meeting Monday, Sept. 16 with Dr. Katie Lussier (INTD 397) for consultation on AUS Services form
  - [https://docs.google.com/forms/d/e/1FAIpQLSfV1\\_bb-IVTq8e1RLpygAcS25FaoICUwx7-nqUt2J8xDCgk-g/viewform](https://docs.google.com/forms/d/e/1FAIpQLSfV1_bb-IVTq8e1RLpygAcS25FaoICUwx7-nqUt2J8xDCgk-g/viewform)
  - Consultation on how to survey students and methodology
- Office Hours:
  - MW 3:00PM - 4:00PM
  - TR 12:00PM - 1:00PM
  - F 1:30PM - 2:30PM
- AUS Opportunities Listserv to be released Thursday
- Council Orientation Sept 20th
  - Will be presenting the full scope of services under my portfolio
- Got Exit Reports <3 <3 <3

### **Sponsorship**

- Hiring an additional sponsorship coordinator
- To be approved by the Legislative Council
  - We can better scrutinize the legitimacy of sponsors if the rest of council helped choose, rather than a small committee

### **Essay Centre**

- Hiring Internal Essay Centre Coordinator and tutors (3)
- Centre to be opened first week of October
  - Monday - Thursday: Redpath Library First Floor
  - Friday: Champagne Room, Arts Lounge (Accessible only from the AUS Office)
- Will coordinate with departments to advertise on listserv last week of September

### **Media**

- Hiring photographers (3) and videographer (1)

### **Table & Lounge Bookings**

- Established that VP Services will be the spokesperson for bookings and will only intervene if there are conflicts
  - AUS Assistants will handle bulk of bookings

- Cap on how many times a club can tablebook
  - Only one table is available to book

**Laptop Lending Program**

- Meeting with Kieran, person who heads laptop lending, to talk about how the program works and if upgrades to Macbooks are possible
- Closed until further notice

If you have any questions at all, or suggestions for improvement for current and future services under my portfolio, don't hesitate to email me at [services.aus@mail.mcgill.ca](mailto:services.aus@mail.mcgill.ca)

Best,

Haidee Pangilinan