



May	<ul style="list-style-type: none"><li>● <b>Transition</b><ul style="list-style-type: none"><li>○ Meeting with Jamal</li><li>○ Pending stipend payments from Academic portfolio</li></ul></li><li>● <b>Introduction</b><ul style="list-style-type: none"><li>○ Administration</li><li>○ Arts Oasis</li></ul></li><li>● <b>Motion to Approve Fee Increase for GEOG 496 and GEOG 290</b><ul style="list-style-type: none"><li>○ <a href="https://drive.google.com/open?id=1eGEG0WedU2Ru8GL5rn86m74RGVGSjJit5J1Y3A2_LyE">https://drive.google.com/open?id=1eGEG0WedU2Ru8GL5rn86m74RGVGSjJit5J1Y3A2_LyE</a></li></ul></li><li>● <b>AUS in Fall 2020</b><ul style="list-style-type: none"><li>○ Strategizing how operations would change and continue across:<ul style="list-style-type: none"><li>■ Portfolios</li><li>■ AUS Legislative Council</li><li>■ AUS Departments</li></ul></li><li>○ Meeting with VP Finance and VP Social regarding Frosh 2020</li></ul></li><li>● <b>AUS Secretary-General Portfolio</b><ul style="list-style-type: none"><li>○ Motion to address issues faced under the portfolio<ul style="list-style-type: none"><li>■ <a href="https://docs.google.com/document/d/1u_Nuwlrlu306l0k6U_sYiO_n1HKdl6E5Kh6Z-dTWjWU/edit?usp=sharing">https://docs.google.com/document/d/1u_Nuwlrlu306l0k6U_sYiO_n1HKdl6E5Kh6Z-dTWjWU/edit?usp=sharing</a></li></ul></li><li>○ Absorb duties until the above is resolved</li><li>○ AUS Hiring<ul style="list-style-type: none"><li>■ Key positions - still pending</li><li>■ Second round over summer</li></ul></li></ul></li></ul>
June	<ul style="list-style-type: none"><li>● <b>Website</b><ul style="list-style-type: none"><li>○ Updated the domain - is up and running right now</li><li>○ Made payment to CloudWays (Server)</li><li>○ Website updates</li></ul></li><li>● <b>Banner Access</b><ul style="list-style-type: none"><li>○ Reached out to Kevin and set up banner access for:<ul style="list-style-type: none"><li>■ Finance</li><li>■ Internal</li><li>■ Academic</li><li>■ President</li></ul></li></ul></li><li>● <b>MoA</b></li></ul>



	<ul style="list-style-type: none"><li>○ Working Group:<ul style="list-style-type: none"><li>■ Stefan</li><li>■ Chip</li><li>■ Paige</li><li>■ Samad</li><li>■ Ananya</li></ul></li><li>○ Reached out to DPSLL</li><li>● <b>McKinsey x AUS</b></li><li>● <b>AUS HR</b><ul style="list-style-type: none"><li>○ Restructuring</li><li>○ Hiring 1</li><li>○ Hiring Round 2<ul style="list-style-type: none"><li>■ Peer Tutors</li><li>■ Essay Centre</li></ul></li><li>○ Exec Contracts</li></ul></li></ul>
July	<ul style="list-style-type: none"><li>● <b>AUS HR:</b><ul style="list-style-type: none"><li>○ Transition meetings with Christina</li><li>○ Hiring Round 2<ul style="list-style-type: none"><li>■ Troubleshooting for the google form</li></ul></li><li>○ Interviews</li><li>○ Contracts for commissioners/staffers in my portfolio</li></ul></li><li>● SSMU AVC reached out regarding inter-faculty IRP and updates</li></ul>
August	<ul style="list-style-type: none"><li>● <b>Arts Orientation</b><ul style="list-style-type: none"><li>○ Weekly meetings with Nellie</li><li>○ Promoted AUS services/ programs/ frosh</li><li>○ 2 sessions<ul style="list-style-type: none"><li>■ 1000 students in attendance</li></ul></li></ul></li><li>● <b>CSAUS By-Election</b></li><li>● <b>Hiring</b><ul style="list-style-type: none"><li>○ Hiring round 2 for key services and positions</li><li>○ Ended on the 25th of august</li><li>○ Interviews should commence soon</li></ul></li><li>● <b>Arts Admin</b><ul style="list-style-type: none"><li>○ Raised student concerns</li><li>○ Working with the Dean of Students Office to ensure laptop returns -- Laptop Lending program</li></ul></li><li>● <b>Other:</b><ul style="list-style-type: none"><li>○ Weekly meetings with Sec-Gen<ul style="list-style-type: none"><li>■ All staff training</li></ul></li></ul></li></ul>



Arts Undergraduate Society of McGill University  
855 Sherbrooke Street West  
Leacock B-12  
Montreal, Quebec H3A 2T7

Tel: (514) 398-1993  
Fax: (514) 398-4431  
[www.ausmcgill.com](http://www.ausmcgill.com)

- Compiling contracts, exit reports, direct deposit information
- Meeting with Julia and Sierra - Executive Assistants
  - Adapting to remote operations
  - Will be working closely with each one of the portfolios
- AUS Memo
- Meeting with Cassia (AUS Speaker) and Joy
  - <https://www.facebook.com/groups/1012124249238622>  
(join this group!!)
- Equity Commissioners
  - Frosh
- **Laptop Lending Service**
  - Establishing discipline and return protocol
  - Adapting the mechanics of the service to operate it in Fall 2020
  - Regular meetings with Ferrier Lab and Prof. Fronda